

**STILLWATER BOARD OF EDUCATION
MINUTES OF SPECIAL MEETING
October 14, 2014
4:30 p.m. Special Meeting**

1. 4:30 P.M. BOARD OF EDUCATION CALL TO ORDER AND ROLL CALL

The Board of Education of Independent School District No. 16 of Payne County, Oklahoma, met in special session at the Stillwater Public Schools Administration Building, 314 S. Lewis, on the fourteenth day of October 2014. Board Vice President Eric Gudgel called the meeting to order at 4:34 p.m. A quorum was present.

BOARD MEMBERS PRESENT:

Eric Gudgel	Vice President
Kevin Clark	Member
Camille DeYong	Member
Debra Vincent	Member

BOARD MEMBERS ABSENT:

John Price	President
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STAFF AND PARTICIPANTS PRESENT:

Ann Caine	Superintendent
Phillip Storm	Chief Financial Officer
Annette Jones	Board Clerk

PURPOSE OF THE MEETING

- Review Proposed 2014-2015 School District Operational Budget
- Consider Proposed Substitute Pay Increases
- Meet in Executive Session to Discuss Personnel Matters Listed on Exhibit A of the Agenda followed by Possible Action in Open Session on Personnel Matters Listed in Exhibit A

2. APPROVAL OF AGENDA

Motion by CLARK, second by VINCENT, to approve the agenda as presented. The motion carried (4 – 0) with the following votes: Clark – yes, Vincent – yes, DeYong – yes, Gudgel – yes.

3. REVIEW PROPOSED 2014-2015 SCHOOL DISTRICT OPERATIONAL BUDGET

PHILLIP STORM presented and discussed the 2014-2015 Operational Budget. General Fund total projected revenue is \$38,384,471.00 and total projected expenditures are \$38,550,757.53. The budgeted ending fund balance for the General Fund is \$3,039,098.71 which would represent 7.92% of revenue. The Building Fund budget includes revenue of \$2,009,461.00 and expenditures of \$2,047,291.91, leaving an ending fund balance of \$562,644.56. The Child Nutrition budget includes revenues of \$2,514,000.00 expenditures of \$2,513,328.00, and ending fund balance of \$212,446.85. The Sinking Fund budget shows revenues of \$9,496,560.00, bond principal payments of \$8,935,000.00, and interest payments of \$853,028.75.

This was a discussion item only. No action was taken.

Eric Gudgel left between 5:38-5:40 p.m.

4. CONSIDER APPROVAL OF SUBSTITUTE PAY INCREASES FOR NON-CERTIFIED SUBSTITUTES

PHILLIP STORM stated that the purpose of this item is to recruit more applicants for substitute teaching positions due to a shortage. The proposal is to increase the per day rate of pay for non-certified teacher substitutes to \$55 for the 2014-2015 school year. After 20 days consecutively in the same assignment, non-certified teacher substitutes will earn \$60 per day.

If a non-certified teacher substitute works half a day, they will be paid one half of the daily rate.

Non-certified teacher substitutes are not to work more than 90 days in the same certified assignment.

Mr. Storm stated that certified teacher substitute pay increases will be addressed at a future meeting.

Motion by DEYONG, second by VINCENT, to approve the daily rate of pay for non-certified substitutes to the following scale:

- \$55/day
- \$60/day after 20 consecutive days in the same assignment; up to 90 days
- One-half of the daily rate for ½ day

The motion carried (4 – 0) with the following votes: DeYong – yes, Vincent – yes, Clark – yes, Gudgel – yes.

5. PROPOSED EXECUTIVE SESSION TO DISCUSS THE APPOINTMENTS, RESIGNATIONS AND EMPLOYMENT RECOMMENDATIONS LISTED ON EXHIBIT A OF THE AGENDA AS AUTHORIZED BY TITLE 25 OKLA. STAT. SECTION 307(B)(1)&(7)

A. Vote to Convene in Executive Session

Motion by VINCENT, second by DEYONG, to convene in executive session at 5:52 p.m. The motion carried (4 – 0) with the following votes: Vincent – yes, DeYong – yes, Clark – yes, Gudgel – yes.

B. President’s Acknowledgement of the Return of the Board to Open Session

VICE PRESIDENT GUDGEL acknowledged the return of the board to open session at 6:17 p.m.

C. Statement of Executive Session Minutes

The following statement was made by KEVIN CLARK. During the executive session the following people were present: Debra Vincent, Kevin Clark, Eric Gudgel, Camille DeYong, and Ann Caine. In the executive session the board discussed the appointments, resignations and employment recommendations listed on Exhibit A of the agenda as authorized by Title 25 OKLA. STAT. Section 307(B)(1)&(7). Nothing else was discussed in executive session. No votes were taken in the executive session. This will constitute the minutes of the executive session.

6. CONSIDER AND VOTE TO APPROVE APPOINTMENTS, RESIGNATIONS AND EMPLOYMENT RECOMMENDATIONS LISTED ON EXHIBIT A OF THE AGENDA

Motion by CLARK, second by DEYONG, to approve the appointments, resignations, and employment recommendations listed on Exhibit A of the agenda with the following appointments:

Mark Harris

Assignment: 1.000 FTE, Social Studies teacher, Stillwater High School

Holly Moore

Assignment: .520 FTE, Remedial Specialist, Highland Park Elementary School

Dr. Michael Shanahan

Assignment: 1.0 FTE, Human Resources Director

Rhonda Parnell	Teacher Asst-SpEd	7.0	SK
Tahsha Posey	Cook substitute	hourly	DW
Aleksandra Stepp	Teacher Asst-Indian Ed	3.25	HP
Krista Lavicky	Noon Monitor	2.0	RI
Ashley Arnold	Cook	6.0	HP

Sandra Fox	Custodian	8.0	WW
Jayne Gruszczyka	Cook	7.0	JH
Colette Higley	Cook	4.0	HS
Nicholas Julkowski	Teacher Asst-SpEd	7.0	WR
Janis Boyce	Bus Driver	6.0	TR
Phillip Ward	Bus Driver II	6.0	TR
Kim Bryant	Cook	7.0	MS
Judy Mitchell	Accompanist	7.0	MS/JH
Mildred Van Horn	Teacher Asst-Kdg	6.5	HP
Cali Webb	HR Specialist	hourly	ADM
Barbara Bradley	Cook	6.0	JH
Dean Farmer	Bus Driver I	6.0	TR
Caroline Harrison	Teacher Asst-SpEd	7.0	HP
Marly Lorenzo	Teacher Asst-Indian Ed	6.5	WR
Erika Martin	Teacher Asst-SpEd	7.0	HS
Connie Ritter	Cook	4.0	WR
Bridgette Young	Health Care/Office Asst	7.0	SR
Daylon Allred	Teacher Asst-SpEd	7.0	HS
Krystal Casey	Teacher Asst-SpEd	7.0	WR
Decembre Mullins	Noon Monitor	2.0	SK
Ruby Wise	Teacher Asst-SpEd	7.0	SK

The motion carried (4 – 0) with the following votes: Clark – yes, DeYong – yes, Vincent – yes, Gudgel – yes. A complete list of approved personnel recommendations (Exhibit A) is attached to and made a part of these minutes.

7. VOTE TO ADJOURN

Motion by CLARK, second by DEYONG, to adjourn at 6:16 p.m. The motion carried (4 – 0) with the following votes: Clark – yes, DeYong – yes, Vincent – yes, Gudgel – yes.

STILLWATER BOARD OF EDUCATION

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John Price, President

Annette Jones, Minutes Clerk

I, the undersigned Clerk of the Stillwater Board of Education, District I-16, of Payne County, Oklahoma, certify that notice of the time, date, and place of this special meeting was faxed (October 6, 2014 at 4:42 p.m.) at least 48 hours prior to the meeting to the County Clerk of Payne County, Oklahoma.

I also certify that at least 24 hours prior to this special meeting, excluding Saturday, Sunday, and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent public view at the Stillwater Public Schools Administration Building, 314 S. Lewis, and on the school district’s website located at www.stillwaterschools.com on October 9, 2014 at 2:00 p.m. The agenda was amended at 11:30 a.m. on October 13, 2014.

Witness my hand and seal of the Stillwater School District on October 14, 2014.

STILLWATER BOARD OF EDUCATION

(SEAL)

Annette Jones, Clerk

These minutes were officially approved by the Stillwater Board of Education on _____.

Annette Jones, Clerk
Stillwater Board of Education