

**STILLWATER BOARD OF EDUCATION
MINUTES OF SPECIAL MEETING
April 12, 2016
5:00 p.m. Special Meeting**

1. 5:00 P.M. BOARD OF EDUCATION CALL TO ORDER AND ROLL CALL

The Board of Education of Independent School District No. 16 of Payne County, Oklahoma, met in special session at the Stillwater Public Schools Administration Building, 314 S. Lewis, on the twelfth day of April 2016. Board President, ERIC GUDGEL, called the meeting to order at 5:01 p.m. A quorum was present.

BOARD MEMBERS PRESENT:

Eric Gudgel	President
Dr. Camille DeYong	Vice President
Kevin Clark	Member
Dr. Bob Graalman	Member
Debra Vincent	Member (arrived at 5:03 p.m.)

STAFF AND PARTICIPANTS PRESENT:

Dr. Gay Washington	Interim Superintendent
Dr. Terry McCarty	Assistant Superintendent
Phillip Storm	Chief Financial Officer
Dr. Mike Shanahan	Human Resources Director
Annette Jones	Board Clerk
Jon Wolff	Municipal Finance Services
Jered Davidson	The Public Finance Law Group PLLC
Kerri Justus	Human Resources Assistant

PURPOSE OF THE MEETING

- Meet in Executive Session to Discuss Personnel Matters Listed on Exhibit A of the Agenda, to Discuss the Annual Evaluation of Interim Superintendent of Schools, and to Discuss the Appraisal of Real Property
- Possible Action on Exhibit A – Personnel Recommendations
- Receive Report for OSSBA and NSBA Meetings
- Receive and Award Bids for Combined Purpose Bonds, Series 2016

2. APPROVAL OF AGENDA

Motion by CLARK, second by GRAALMAN, to approve the agenda as presented. The motion carried (4 – 0) with the following votes: Clark – yes, Graalman – yes, DeYong – yes, Gudgel – yes.

Move to item #5.

5. REPORT ON OSSBA REGION 3 MEETING, OSSBA DAY AT THE CAPITOL MEETING, AND NSBA CONFERENCE

BOB GRAALMAN recently attended the following conferences and shared information from the topics listed below:

OSSBA Region 3 Meeting – March 24, 2016

- Evaluation and Due Process for the Superintendent

OSSBA Day at the Capitol

- A time to visit with local legislators about education issues

NSBA Conference

- School Safety in a Changing Landscape
- Strategic Community Partnerships
- Your Word is Bond: How to Guarantee Passage of your Next School Bond or Levy

- Enter a New Superintendent: Developing Entry Plans Designed to Pave the Way for Powerful Partnerships
- The Every Student Succeeds Act (ESSA)

Debbie Vincent arrived at 5:03 p.m.

Move to items 3 and 4.

3. RECEIVE BIDS FOR THE PURCHASE OF \$4,750,000 COMBINED PURPOSE BONDS, SERIES 2016 OF THE DISTRICT AND VOTE TO AWARD SAID BONDS TO THE LOWEST BIDDER COMPLYING WITH THE NOTICE OF SALE AND INSTRUCTIONS TO BIDDERS OR TO REJECT ALL BIDS

JON WOLFF reported that bids were received until 11:00 a.m., Tuesday, April 12, 2016. Three bids were received. UMB Bank, N.A. was recommended as lowest bidder with a TIC of 1.122742%.

Motion by CLARK, second by DEYONG, to award bid for the purchase of \$4,750,000 Combined Purpose Bonds, Series 2016 to UMB Bank, N.A. with a TIC of 1.122742%. The motion carried (5 – 0) with the following votes: Clark – yes, DeYong – yes, Graalman – yes, Vincent – yes, Gudgel – yes. A copy of the bid summary is included in the minutes file.

4. CONSIDER AND TAKE ACTION WITH RESPECT TO A RESOLUTION PROVIDING FOR THE ISSUANCE OF COMBINED PURPOSE BONDS, SERIES 2016 IN THE SUM OF \$4,750,000 BY INDEPENDENT SCHOOL DISTRICT NUMBER 16 OF PAYNE COUNTY, OKLAHOMA, AUTHORIZED AT AN ELECTION DULY CALLED AND HELD FOR SUCH PURPOSE; PRESCRIBING FORM OF BONDS, PROVIDING FOR REGISTRATION THEREOF; APPROVING THE FORM OF A CONTINUING DISCLOSURE AGREEMENT; ESTABLISHING THE SCHOOL DISTRICT'S REASONABLE EXPECTATION WITH RESPECT TO ISSUANCE OF TAX-EXEMPT OBLIGATIONS FOR CALENDAR YEAR 2016 AND DESIGNATING BONDS AS QUALIFIED TAX-EXEMPT OBLIGATIONS; PROVIDING FOR LEVY OF AN ANNUAL TAX FOR THE PAYMENT OF PRINCIPAL AND INTEREST ON THE SAME AND FIXING OTHER DETAILS OF THE ISSUE

Motion by CLARK, second by VINCENT, to approve a Resolution providing for the issuance of Combined Purpose Bonds, Series 2016, in the sum of \$4,750,000 by Independent School District No. 16, Payne County, Oklahoma, Authorized at an Election Duly Called and Held for Such Purpose; Prescribing Form of Bonds; Providing for Registration Thereof; Approving the Form of a Continuing Disclosure Agreement; Establishing the School District's Reasonable Expectation with Respect to Issuance of Tax-Exempt Obligations for Calendar Year 2016 and Designating Bonds as Qualified Tax-Exempt Obligations; Providing for the Levy of an Annual Tax for the Payment of Principal and Interest on the Same and Fixing other Details of the Issue. The motion carried (5 – 0) with the following votes: Clark – yes, Vincent – yes, DeYong – yes, Graalman – yes, Gudgel – yes. A copy of the Resolution is included in the minutes file.

6. PROPOSED EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:

- **The Appointments, Resignations and Employment Recommendations Listed on Exhibit A of the Agenda as Authorized by OKLA. STAT. tit. 25 Section 307(B)(1),**
- **The Appraisal of Real Property as Authorized by OKLA. STAT. tit. 25 Section 307(B)(3), and**
- **The Annual Evaluation for Dr. Gay Washington, Interim Superintendent of Schools, the Discussion of which Information would Violate Confidentiality Requirements of State or Federal Law as Authorized by OKLA. STAT. tit. 25 Section 307(B)(1)&(7)**

A. Vote to Convene in Executive Session

Motion by DEYONG, second by VINCENT, to convene in Executive Session at 5:21 p.m. The motion carried (5 – 0) with the following votes: DeYong – yes, Vincent – yes, Clark – yes, Graalman – yes, Gudgel – yes.

B. President's Acknowledgement of the Return of the Board to Open Session

PRESIDENT GUDGEL acknowledged the return of the Board to Open Session at 6:20 p.m.

C. Statement of Executive Session Minutes

The following statement was made by BOB GRAALMAN. During the Executive Session the following people were present: Eric Gudgel, Debra Vincent, Kevin Clark, Dr. Camille DeYong, Dr. Bob Graalman, Dr. Michael Shanahan (between 5:21-5:45 p.m.), Kerri Justus (between 5:41-5:43 p.m.), Dr. Terry McCarty (between 5:21-5:50 p.m.), Phillip Storm (between 5:21-5:35 p.m.), Annette Jones (between 5:21-5:35 p.m.), Jered Davidson (between 5:21-5:35 p.m.), Jon Wolff (between 5:21-5:35 p.m.) and Dr. Gay Washington (between 5:21-6:15 p.m.). In the Executive Session the Board discussed the appointments, resignations and employment recommendations listed on Exhibit A of the agenda as authorized by Title 25 OKLA. STAT. Section 307(B)(1), the appraisal of real property as authorized by Title 25 OKLA. STAT. Section 307(B)(3), and the annual evaluation for Dr. Gay Washington, Interim Superintendent of Schools, the discussion of which information would violate confidentiality requirements of state or federal law as authorized by Title 25 OKLA. STAT. Section 307(B)(1)&(7). Nothing else was discussed in Executive Session. No votes were taken in the Executive Session. This will constitute the minutes of the Executive Session.

7. CONSIDER AND VOTE TO APPROVE APPOINTMENTS, RESIGNATIONS AND EMPLOYMENT RECOMMENDATIONS LISTED ON EXHIBIT A OF THE AGENDA

Motion by CLARK, second by VINCENT, to approve the appointments, resignations, and employment recommendations listed on Exhibit A of the agenda including the following TBA appointments:

Appointment for 2015-2016 School Year

<u>Name</u>	<u>Position</u>	<u>Hours</u>	<u>Site</u>
Leslie Odom			
Assignment: 1.000 FTE, Language Arts Teacher, Stillwater Junior High School			
Beginning Date: March 8, 2016			

Appointment for 2015-2016 School Year

<u>Name</u>	<u>Position</u>	<u>Hours</u>	<u>Site</u>
Tyler Ames	Teacher Asst-SpEd	7.0	SR
Lauren Fontanier	Teacher Asst-SpEd	7.0	MS
Terry Marlow	Custodian I	8.0	FAC
Bob Sebor	Bus Driver I	6.0	TR

The motion carried (5 – 0) with the following votes: Clark – yes, Vincent – yes, Graalman – yes, DeYong – yes, Gudgel – yes. A complete list of approved personnel recommendations (Exhibit A) is attached to and made a part of these minutes.

8. VOTE TO ADJOURN

Motion by DEYONG, second by CLARK, to adjourn at 6:24 p.m. The motion carried (5 – 0) with the following votes: DeYong – yes, Clark – yes, Graalman – yes, Vincent – yes, Gudgel – yes.

STILLWATER BOARD OF EDUCATION

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Eric Gudgel, President

Annette Jones, Minutes Clerk

I, the undersigned Clerk of the Stillwater Board of Education, District I-16, of Payne County, Oklahoma, certify that notice of the time, date, and place of this special meeting was faxed (March 29, 2016 at 11:00 a.m.) at least 48 hours prior to the meeting to the County Clerk of Payne County, Oklahoma.

I also certify that at least 24 hours prior to this special meeting, excluding Saturday, Sunday, and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent public view at the Stillwater Public Schools Administration Building, 314 S. Lewis, and on the school district's website located at www.stillwaterschools.com on April 11, 2016 at 2:00 p.m.

Witness my hand and seal of the Stillwater School District on April 12, 2016.

STILLWATER BOARD OF EDUCATION

(SEAL)

Annette Jones, Clerk

These minutes were officially approved by the Stillwater Board of Education on _____.

Annette Jones, Clerk
Stillwater Board of Education