

**STILLWATER BOARD OF EDUCATION
MINUTES OF SPECIAL MEETING
January 19, 2016
4:30 p.m. Special Meeting**

1. 4:30 P.M. BOARD OF EDUCATION CALL TO ORDER AND ROLL CALL

The Board of Education of Independent School District No. 16 of Payne County, Oklahoma, met in special session at the Stillwater Public Schools Administration Building, 314 S. Lewis, on the nineteenth day of January 2016. Board President, ERIC GUDGEL, called the meeting to order at 4:31 p.m. A quorum was present.

BOARD MEMBERS PRESENT:

Eric Gudgel	President
Debra Vincent	Vice President
Kevin Clark	Member
Dr. Camille DeYong	Member (arrived at 4:43 p.m.)
Dr. Bob Graalman	Member

STAFF AND PARTICIPANTS PRESENT:

Dr. Gay Washington	Interim Superintendent
Dr. Mike Shanahan	Human Resources Director
Dr. Terry McCarty	Assistant Superintendent
Phillip Storm	Chief Financial Officer
Annette Jones	Board Clerk

PURPOSE OF THE MEETING

- Meet in Executive Session to Discuss Personnel Matters Listed on Exhibit A of the Agenda, and the Employment of a New Superintendent of Schools
- Possible Action in Open Session on Personnel Recommendations listed on Exhibit A

2. APPROVAL OF AGENDA

Motion by VINCENT, second by CLARK, to approve the agenda as presented. The motion carried (4 – 0) with the following votes: Vincent – yes, Clark – yes, Graalman – yes, Gudgel – yes.

3. PROPOSED EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:

- The Appointments, Resignations and Employment Recommendations listed on Exhibit A of the Agenda as Authorized by O.S. 25 §307(B)(1), and
- The Employment of a New Superintendent of Schools as Authorized by O.S. 25 §307(B)(1)

A. Vote to Convene in Executive Session

Motion by CLARK, second by GRAALMAN, to convene in Executive Session at 4:32 p.m. The motion carried (4 – 0) with the following votes: Clark – yes, Graalman – yes, Vincent – yes, Gudgel – yes.

Camille DeYong arrived at 4:43 p.m.

B. President's Acknowledgement of the Return of the Board to Open Session

PRESIDENT GUDGEL acknowledged the return of the board to Open Session at 6:20 p.m.

C. Statement of Executive Session Minutes

The following statement was made by KEVIN CLARK. During the Executive Session the following people were present: Eric Gudgel, Debra Vincent, Kevin Clark, Dr. Camille DeYong (between 4:43-6:20 p.m.), Dr. Bob Graalman (left between 6:02-6:06 p.m.), Dr. Michael Shanahan (between 4:32-5:00 p.m.), Phillip Storm (between 4:32-5:00 p.m.), Dr. Terry McCarty (between 4:32-5:00 p.m.), and Dr. Gay Washington (between 4:32-5:00 p.m.). In the Executive Session the Board discussed the appointments, resignations and employment recommendations listed on Exhibit A of the agenda as authorized by Title 25 OKLA. STAT. Section 307(B)(1), and the

employment of a new superintendent of schools, as authorized by Title 25 OKLA. STAT. Section 307(B)(1). Nothing else was discussed in Executive Session. No votes were taken in the Executive Session. This will constitute the minutes of the Executive Session.

4. CONSIDER AND VOTE TO APPROVE APPOINTMENTS, RESIGNATIONS AND EMPLOYMENT RECOMMENDATIONS LISTED ON EXHIBIT A OF THE AGENDA

Motion by CLARK, second by DEYONG, to approve the appointments, resignations, and employment recommendations listed on Exhibit A of the agenda excluding the appointment of a Community Relations Manager. The following TBA appointments were made:

Appointment for 2015-2016 School Year

Lauren Higginbotham

Assignment: .667 FTE, English/Technology Teacher, Stillwater High School

Beginning Date: January 4, 2016

Hayley Schmolze

Assignment: 1.000 FTE, 4th Grade Teacher, Highland Park Elementary School

Beginning Date: January 4, 2016

Appointment for 2015-2016 School Year

<u>Name</u>	<u>Position</u>	<u>Hours</u>	<u>Site</u>
Deeanna Baugus	Cook I	6.0	SNS
Kyndyce Burris	Cook I	6.0	SNS
Pamela Disel	Cook I	6.0	SNS
Lawanna Grube	Cook I	7.0	SNS
Carla Gustafson	Teacher Asst-PreK	7.0	WR
Joseph Hendrix	Cook I	6.0	SNS
Eun Her	Cook I	6.0	SNS
Ellen Slight	Teacher Asst-SpEd	7.0	HP
Joaquin Trujillo	Custodian I	8.0	FAC

Extra-Duty Stipend for the 2015-2016 School Year Subject to the Execution of an Extra-Duty Contract

<u>Name</u>	<u>Position</u>	<u>Site</u>
Philip Courtin	Girl's Golf Coach	HS
Leslie Roark	Boy's and Girl's Tennis Coach	MS

The motion carried (5 – 0) with the following votes: Clark – yes, DeYong – yes, Graalman – yes, Vincent – yes, Gudgel – yes. A complete list of approved personnel recommendations (Exhibit A) is attached to and made a part of these minutes.

Motion to Reconvene at 6:21 p.m

The following motion was made by CLARK, and seconded by VINCENT: I move that this January 19, 2016, 4:30 p.m. special meeting be reconvened at the Administration Building located at 314 S. Lewis on January 19, 2016 immediately following the adjournment of the 6:30 p.m. regular business meeting.

Reconvened Special Meeting at 8:31 p.m.

The Board of Education of Independent School District No. 16 of Payne County, Oklahoma, reconvened in special session at the Stillwater Public Schools Administration Building, 314 S. Lewis, on the nineteenth day of January 2016 at 8:31 p.m. A quorum was present.

BOARD MEMBERS PRESENT:

Eric Gudgel	President
Debra Vincent	Vice President
Kevin Clark	Member
Dr. Camille DeYong	Member
Dr. Bob Graalman	Member

STAFF AND PARTICIPANTS PRESENT:

Annette Jones Board Clerk

3. PROPOSED EXECUTIVE SESSION TO DISCUSS THE APPOINTMENT OF A NEW SUPERINTENDENT OF SCHOOLS AS AUTHORIZED BY O.S., tit., 25, SECTION 307 (B)(1)

A. Vote to Convene in Executive Session

Motion by CLARK, second by DEYONG, to convene in Executive Session at 8:32 p.m. The motion carried (5 – 0) with the following votes: Clark – yes, DeYong – yes, Graalman – yes, Vincent – yes, Gudgel – yes.

B. President’s Acknowledgement of the Return of the Board to Open Session

PRESIDENT GUDGEL acknowledged the return of the board to Open Session at 9:00 a.m.

C. Statement of Executive Session Minutes

The following statement was made by KEVIN CLARK. During the Executive Session the following people were present: Eric Gudgel, Debra Vincent, Kevin Clark, Dr. Camille DeYong Dr. Bob Graalman, and Annette Jones (between 8:32-8:48 p.m.) In the Executive Session the Board discussed the employment of a new superintendent of schools, as authorized by Title 25 OKLA. STAT. Section 307(B)(1). Nothing else was discussed in Executive Session. No votes were taken in the Executive Session. This will constitute the minutes of the Executive Session.

5. VOTE TO ADJOURN

Motion by VINCENT, second by DEYONG, to adjourn at 9:01 p.m. The motion carried (5 – 0) with the following votes: Vincent – yes, DeYong – yes, Clark – yes, Graalman – yes, Gudgel – yes.

STILLWATER BOARD OF EDUCATION

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Eric Gudgel, President

Annette Jones, Minutes Clerk

I, the undersigned Clerk of the Stillwater Board of Education, District I-16, of Payne County, Oklahoma, certify that notice of the time, date, and place of this special meeting was faxed (January 13, 2016 at 11:22 a.m.) at least 48 hours prior to the meeting to the County Clerk of Payne County, Oklahoma.

I also certify that at least 24 hours prior to this special meeting, excluding Saturday, Sunday, and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent public view at the Stillwater Public Schools Administration Building, 314 S. Lewis, and on the school district’s website located at www.stillwaterschools.com on January 15, 2016 at 10:00 a.m.

Witness my hand and seal of the Stillwater School District on January 19, 2016.

STILLWATER BOARD OF EDUCATION

(SEAL)

Annette Jones, Clerk

These minutes were officially approved by the Stillwater Board of Education on _____.

Annette Jones, Clerk
Stillwater Board of Education