

**STILLWATER BOARD OF EDUCATION
MINUTES OF SPECIAL MEETING
August 26, 2015
9:00 a.m. Special Meeting**

1. 9:00 A.M. BOARD OF EDUCATION CALL TO ORDER AND ROLL CALL

The Board of Education of Independent School District No. 16 of Payne County, Oklahoma, met in special session at the Karsten Creek Conference Center, 1800 S. Memorial Dr., on the twenty-sixth day of August, 2015. Board President, Eric Gudgel, called the meeting to order at 9:10 a.m. A quorum was present.

BOARD MEMBERS PRESENT:

Eric Gudgel	President	
Debra Vincent	Vice President	
Kevin Clark	Member	
Dr. Camille DeYong	Member	(arrived at 9:46 a.m.)
Dr. Bob Graalman	Member	

STAFF AND PARTICIPANTS PRESENT:

Dr. Gay Washington	Interim Superintendent
Dr. Terry McCarty	Assistant Superintendent
Dr. Mike Shanahan	Human Resources Director
Phillip Storm	Chief Financial Officer
Kevin Calvert	Technology Director
Caryl Talley	Special Services Director
Annette Jones	Board Clerk
Stephanie Hyder	Oklahoma State School Boards Association
Bob Schaefer	Selser Schaefer Architects

PURPOSE OF THE MEETING

- Review Strategic Plan for the Purpose of Goal Setting
- Receive Update from Selser Schaefer Architects of SPS District Education Facilities Analysis Master Facilities Plan
- Meet in Executive Session to Discuss the Annual Employment Factors including Goals and Objectives for Dr. Gay Washington and Discuss the Appointment and/or Employment of a new Superintendent of Schools

2. APPROVAL OF AGENDA

Motion by CLARK, second by VINCENT, to approve the agenda as presented. The motion carried (4 – 0) with the following votes: Clark – yes, Vincent – yes, Graalman – yes, Gudgel – yes.

3. REVIEW STRATEGIC PLAN FOR THE PURPOSE OF GOAL SETTING

In 2014, the Board of Education approved a Strategic Plan that includes Core Values/Beliefs, Strategic Aims, Targets (for the current school year), and Key Actions (for the upcoming five year period). During the strategic planning process, the committee also created a new Vision and Mission statement for the district. The administration reviewed the Key Actions and their progress.

Dr. Camille DeYong arrived at 9:46 a.m. Eric Gudgel left between 10:12-10:13 a.m. Debbie Vincent left between 10:58-11:00 a.m. Dr. Bob Graalman left between 11:01-11:05 a.m.

Move to item 5.

5. PROPOSED EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:

- **the annual employment evaluation factors including goals and objectives for Dr. Gay Washington, Interim Superintendent of Schools, the discussion of which information would violate confidentiality requirements of state or federal law as authorized by Title 25 OKLA. STAT. Section 307(B)(1)&(7), and**

- **the appointment and/or employment of a new Superintendent as authorized by 25 OKLA. STAT. Section 307(B)(1)&(7)**

A. Vote to Convene in Executive Session

Motion by CLARK, second by DEYONG, to convene in executive session at 1:25 p.m. The motion carried (5 – 0) with the following votes: Clark – yes, DeYong – yes, Graalman – yes, Vincent – yes, Gudgel – yes.

B. President’s Acknowledgement of the Return of the Board to Open Session

PRESIDENT GUDGEL acknowledged the return of the board to open session at 3:25 p.m.

C. Statement of Executive Session Minutes

The following statement was made by KEVIN CLARK. During the executive session the following people were present: Eric Gudgel, Debra Vincent, Kevin Clark (between 1:25-1:41 p.m. and 1:46-3:25 p.m.), Dr. Camille DeYong, Dr. Bob Graalman (between 1:25-2:02 p.m. and 2:06-3:25 p.m.), and Stephanie Hyder (between 1:25-3:15 p.m.). In the executive session the board discussed the annual employment evaluation factors including goals and objectives for Dr. Gay Washington, Interim Superintendent of Schools, the discussion of which information would violate confidentiality requirements of state or federal law as authorized by Title 25 OKLA. STAT. Section 307(B)(1)&(7), and the appointment and/or employment of a new superintendent as authorized by Title 25 OKLA. STAT. Section 307(B)(1)&(7). Nothing else was discussed in executive session. No votes were taken in the executive session. This will constitute the minutes of the executive session.

Move to item 4.

4. UPDATE FROM SELSER SCHAEFER ARCHITECTS OF SPS DISTRICT EDUCATION FACILITIES ANALYSIS (MASTER FACILITIES PLAN)

BOB SCHAEFER discussed a proposed Long Range Planning Process timeline in preparation for a potential bond issue in 2017. The process will include working with the Long Range Facilities Citizen’s Committee to 1) review the 2011 facilities projects report, 2) interview administration and community stakeholders to identify needs, 3) review availability of funds and school demographics, and 4) prioritizing needs along with cost opinions and an expenditure flow chart. A final report to the Board of Education is anticipated around March 2016, at which time programming would begin. Mr. Schaefer will prepare a timeline to present to the Board of Education in September.

6. VOTE TO ADJOURN

Motion by CLARK, second by VINCENT, to adjourn at 4:39 p.m. The motion carried (5 – 0) with the following votes: Clark – yes, Vincent – yes, DeYong – yes, Graalman – yes, Gudgel – yes.

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Eric Gudgel, President

Annette Jones, Minutes Clerk

I, the undersigned Clerk of the Stillwater Board of Education, District I-16, of Payne County, Oklahoma, certify that notice of the time, date, and place of this special meeting was faxed (August 14, 2015 at 12:38 p.m.) at least 48 hours prior to the meeting to the County Clerk of Payne County, Oklahoma.

I also certify that at least 24 hours prior to this special meeting, excluding Saturday, Sunday, and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent public view at the Stillwater Public Schools Administration Building, 314 S. Lewis, the Karsten Creek Conference Center (1800 S. Memorial Dr.), and on the school district’s website located at www.stillwaterschools.com on August 24, 2015 at 6:00 p.m.

Witness my hand and seal of the Stillwater School District on August 26, 2015.

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(SEAL)

Annette Jones, Clerk

These minutes were officially approved by the Stillwater Board of Education on _____.

Annette Jones, Clerk
Stillwater Board of Education