

**STILLWATER BOARD OF EDUCATION
MINUTES OF SPECIAL MEETING
May 14, 2013
5:00 p.m. Special Meeting**

1. 5:00 P.M. BOARD OF EDUCATION CALL TO ORDER AND ROLL CALL

The Board of Education of Independent School District No. 16 of Payne County, Oklahoma, met in special session at the Stillwater Public Schools Administration Building, 314 S. Lewis, on the fourteenth day of May, 2013. President Vincent called the meeting to order at 5:00 p.m. A quorum was present.

BOARD MEMBERS PRESENT:

Debra Vincent	President
John Price	Vice President
Kevin Clark	Member
Mike Dicks	Member

BOARD MEMBERS ABSENT:

Eric Gudgel	Member
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STAFF AND PARTICIPANTS PRESENT:

Ann Caine	Superintendent
Kellee Brown	Human Resources Director
Phillip Storm	Chief Financial Officer
Annette Jones	Board Clerk
Jon Wolff	Municipal Finance Services, Inc.

PURPOSE OF THE MEETING

- Consider Action on Bids and Resolution for the Purchase of \$13,000,000 Combined Purpose Bonds, Series 2013
- Consider Section 457(b) Eligible Deferred Compensation Plan Resolution for Superintendent of Schools
- Meet in Executive Session to Discuss Personnel Matters, the Certified and Support Group Negotiations, and the Purchase of Real Property followed by Possible Action on Personnel Matters Listed in Exhibit A in Open Session

2. APPROVAL OF AGENDA

Motion by DICKS, second by CLARK, to approve the agenda as presented. The motion carried (4 – 0) with the following votes: Dicks – yes, Clark – yes, Price – yes, Vincent – yes.

3. RECEIVE BIDS FOR THE PURCHASE OF \$13,000,000 COMBINED PURPOSE BONDS, SERIES 2013 OF THE DISTRICT AND VOTE TO AWARD SAID BONDS TO THE LOWEST BIDDER COMPLYING WITH THE NOTICE OF SALE AND INSTRUCTIONS TO BIDDERS OR TO REJECT ALL BIDS

JON WOLFF reported that bids were received until 11:00 a.m., Tuesday, May 14, 2013. Five bids were received. Piper Jaffray of Minneapolis, MN was recommended as lowest bidder with a TIC of 0.836581%.

Motion by CLARK, second by DICKS, to award bid for the purchase of \$13,000,000 Combined Purpose Bonds, Series 2013 to Piper Jaffray of Mineapolis, MN as recommended. The motion carried (4 – 0) with the following votes: Clark – yes, Dicks – yes, Price – yes, Vincent – yes. A copy of the bid summary is included in the minutes file.

4. CONSIDER AND TAKE ACTION WITH RESPECT TO A RESOLUTION PROVIDING FOR THE ISSUANCE OF COMBINED PURPOSE BONDS, SERIES 2013, IN THE SUM OF \$13,000,000 BY INDEPENDENT SCHOOL DISTRICT NUMBER 16 OF PAYNE COUNTY, OKLAHOMA, AUTHORIZED AT AN ELECTION DULY CALLED AND HELD FOR SUCH PURPOSE; PRESCRIBING FORM OF BONDS; PROVIDING FOR REGISTRATION THEREOF; APPROVING

THE FORM OF A CONTINUING DISCLOSURE AGREEMENT; PROVIDING FOR LEVY OF AN ANNUAL TAX FOR THE PAYMENT OF PRINCIPAL AND INTEREST ON THE SAME AND FIXING OTHER DETAILS OF THE ISSUE

Motion by DICKS, second by CLARK, to approve a Resolution providing for the issuance of Combined Purpose Bonds, Series 2013, in the sum of \$13,000,000 by Independent School District No. 16, Payne County, Oklahoma, Authorized at an Election Duly Called and Held for Such Purpose; Prescribing Form of Bonds; Providing for Registration Thereof; Approving the Form of a Continuing Disclosure Agreement; Providing for the Levy of an Annual Tax for the Payment of Principal and Interest on the Same and Fixing other Details of the Issue. The motion carried (4 – 0) with the following votes: Dicks – yes, Clark – yes, Price – yes, Vincent – yes. A copy of the Resolution is included in the minutes file.

5. CONSIDER AND VOTE TO APPROVE SECTION 457(b) ELIGIBLE DEFERRED COMPENSATION PLAN BOARD RESOLUTION FOR SUPERINTENDENT OF SCHOOLS

PHILLIP STORM reported that the new contract for the superintendent of schools provides for the establishment of a 457 plan. Approval of a Section 457(b) Eligible Deferred Compensation Plan Resolution will accomplish this provision.

Motion by CLARK, second by PRICE, to approve a 457(b) Eligible Deferred Compensation Plan Resolution for the superintendent of schools. The motion carried (4 – 0) with the following votes: Clark – yes, Price – yes, Dicks – yes, Vincent – yes.

6. PROPOSED EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:

- **the appointments, resignations and employment recommendations listed on Exhibit A of the agenda as authorized by Title 25 OKLA. STAT. Section 307(B)(1)&(7),**
- **the negotiations with employees and representatives of employee groups including certified and support employee negotiations as authorized by Title 25 OKLA. STAT. Section 307(B)(2), and**
- **the purchase of real property located in Payne County, Oklahoma, to be used for school purposes as authorized by Title 25 OKLA. STAT. Section 307(B)(3)**

A. Vote to Convene in Executive Session

Motion by DICKS, second by PRICE, to convene in executive session at 5:15 p.m. The motion carried (4 – 0) with the following votes: Dicks – yes, Price – yes, Clark – yes, Vincent – yes.

B. President's Acknowledgement of the Return of the Board to Open Session

PRESIDENT VINCENT acknowledged the return of the board to open session at 6:20 p.m.

C. Statement of Executive Session Minute

The following statement was made by KEVIN CLARK. During the executive session the following people were present: Mike Dicks, Debra Vincent, Kevin Clark, John Price, Phillip Storm (between 5:15-5:42 p.m.), Kellee Brown, and Ann Caine. In the executive session the board discussed the appointments, resignations and employment recommendations listed on Exhibit A of the agenda as authorized by Title 25 OKLA. STAT. Section 307(B)(1)&(7), the negotiations with employees and representatives of employee groups including certified and support employee negotiations as authorized by Title 25 OKLA. STAT. Section 307(B)(2), and the purchase of real property located in Payne County, Oklahoma, to be used for school purposes as authorized by Title 25 OKLA. STAT. Section 307(B)(3). Nothing else was discussed in executive session. No votes were taken in the executive session. This will constitute the minutes of the executive session.

7. CONSIDER AND VOTE TO APPROVE APPOINTMENTS, RESIGNATIONS AND EMPLOYMENT RECOMMENDATIONS LISTED ON EXHIBIT A OF THE AGENDA

Motion by CLARK, second by DICKS, to approve the appointments, resignations, and employment recommendations listed on Exhibit A with the following edits or exclusions:

- Emily Torgerson – Education: Masters, instead of Bachelors as listed (edit)
- No appointment of History teacher at Stillwater High School (exclusion)

- Brooke Phipps – Return from leave of absence; assignment TBD (edit)
- Resignation of Kathy Andrews; name misspelled and should be Kathy Andrew (edit)

Motion by DICKS, second by PRICE, to amend the main motion to exclude Jill Metzger from the reemployment list for the 2013-2014 school year.

Motion by CLARK, second by PRICE, to table the amendment to the main motion. The motion to table the amendment to the main motion carried (4 – 0) with the following votes: Clark – yes, Price – yes, Dicks – yes, Vincent – yes.

Motion by CLARK, second by DICKS, to table the main motion. The motion to table the main motion carried (4 – 0) with the following votes: Clark – yes, Dicks – yes, Price – yes, Vincent – yes.

At 6:22 p.m.: Motion by CLARK, second by PRICE, to recess in order to reconvene the May 14, 2013, 5:00 p.m. Special meeting at the Stillwater Public Schools Administration Building directly after the regularly scheduled May 14, 2013 6:30 p.m. Regular Business meeting. The motion carried (4 – 0) with the following votes: Clark – yes, Price – yes, Dicks – yes, Vincent – yes.

At 8:40 p.m.: Motion by CLARK, second by DICKS, to reconvene the May 14, 2013, 5:00 p.m. special meeting at the Stillwater Public Schools Administration Building. The motion carried (4 – 0) with the following votes: Clark – yes, Dicks – yes, Price – yes, Vincent – yes.

Motion by CLARK, second by DICKS, to convene in Executive Session at 8:41 p.m. to discuss the appointments, resignations and employment recommendations listed on Exhibit A of the agenda as authorized by Title 25 OKLA. STAT. Section 307(B)(1)&(7). The motion carried (4 – 0) with the following votes: Clark – yes, Dicks – yes, Price – yes, Vincent – yes.

PRESIDENT VINCENT acknowledged the return of the board to open session at 9:32 p.m.

The following statement was made by KEVIN CLARK. During the Executive Session the following people were present: Mike Dicks, Debra Vincent, Kevin Clark, John Price, Kellee Brown, Annette Jones and Ann Caine. In Executive Session the board discussed the appointments, resignations and employment recommendations listed on Exhibit A of the agenda as authorized by Title 25 OKLA. STAT. Section 307(B)(1)&(7). Nothing else was discussed in Executive Session. No votes were taken in Executive Session. This will constitute the minutes of the Executive Session.

Motion by CLARK, second by DICKS, to remove the main motion and amendment to the main motion from the table. The motion carried (4 – 0) with the following votes: Clark – yes, Dicks – yes, Price – yes, Vincent – yes.

The amendment to the main motion to exclude Jill Metzger from the reemployment list for the 2013-2014 school year failed (0 – 4) with the following votes: Dicks – no, Price – no, Clark – no, Vincent – no.

The main motion to approve the appointments, resignations, and employment recommendations listed on Exhibit A with the following edits or exclusions carried (4 – 0) with the following votes: Clark – yes, Dicks – yes, Price – yes, Vincent – yes.

- Emily Torgerson – Education: Masters, instead of Bachelors as listed (edit)
- No appointment of History teacher at Stillwater High School (exclusion)
- Brooke Phipps – Return from leave of absence; assignment TBD (edit)
- Resignation of Kathy Andrews; name misspelled and should be Kathy Andrew (edit)

A copy of the approved personnel recommendations (Exhibit A) is attached to and made a part of these minutes.

8. VOTE TO ADJOURN

Motion by CLARK, second by PRICE, to adjourn at 9:35 p.m. The motion carried (4 – 0) with the following votes: Clark – yes, Price – yes, Dicks – yes, Vincent – yes.

STILLWATER BOARD OF EDUCATION

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Debra Vincent, President

Annette Jones, Minutes Clerk

I, the undersigned Clerk of the Stillwater Board of Education, District I-16, of Payne County, Oklahoma, certify that notice of the time, date, and place of this special meeting was faxed (May 6, 2013 at 8:35 a.m.) at least 48 hours prior to the meeting to the County Clerk of Payne County, Oklahoma.

I also certify that at least 24 hours prior to this special meeting, excluding Saturday, Sunday, and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent public view at the Stillwater Public Schools Administration Building, 314 S. Lewis, and on the school district's website located at www.stillwaterschools.com on May 13, 2013 at 10:00 a.m.

Witness my hand and seal of the Stillwater School District on May 14, 2013.

STILLWATER BOARD OF EDUCATION

(SEAL)

Annette Jones, Clerk

These minutes were officially approved by the Stillwater Board of Education on _____.

Annette Jones, Clerk
Stillwater Board of Education