

**STILLWATER BOARD OF EDUCATION
MINUTES OF REGULAR MEETING
February 17, 2015
6:30 p.m. Regular Business Meeting**

1. 6:30 P.M. BOARD OF EDUCATION REGULAR SESSION CALL TO ORDER AND ROLL CALL

The Board of Education of Independent School District No. 16 of Payne County, Oklahoma, met in regular session at the Stillwater Public Schools Administration Building, 314 S. Lewis, on the seventeenth day of February, 2015. Board President, ERIC GUDGEL, called the meeting to order at 6:30 p.m. A quorum was present.

BOARD MEMBERS PRESENT:

Eric Gudgel	President
Debra Vincent	Vice President
Kevin Clark	Member
Dr. Camille DeYong	Member
Dr. Bob Graalman	Member

STAFF AND PARTICIPANTS PRESENT:

Dr. Ann Caine	Superintendent
Dr. Terry McCarty	Assistant Superintendent
Dr. Gay Washington	Assistant Superintendent
Phillip Storm	Chief Financial Officer/Treasurer
Annette Jones	Board Clerk
John Fields	Junior High School Principal
Brian Warwick	Junior High School Assistant Principal
George Horton	Junior High School Assistant Principal
Jordan Primeaux	Junior High School Student
Robin Johnson	Stillwater PTA President
Brett Pfeifer	Selser Schaefer Architects
Dana Ayers	High School Teacher
High School Students:	
Emily Nelson	
Hannah Jo Fugett	
Ben Yates	

2. PLEDGE OF ALLEGIANCE

Junior High Student, JORDAN PRIMEAUX, led board members, staff and participants present in the Pledge of Allegiance to the American flag.

3. PREVIEW/APPROVAL OF AGENDA

Motion by CLARK, second by DEYONG, to approve the agenda as presented. The motion carried (5 – 0) with the following votes: Clark – yes, DeYong – yes, Graalman – yes, Vincent – yes, Gudgel – yes.

4. COMMUNICATIONS/PUBLIC INTEREST

A. Superintendent's Report

The following was reported by SUPERINTENDENT CAINE.

Kris Fowler, Science teacher at Lincoln Academy applied for and received the Fossil Fuel Fund grant. This grant of \$250 has been awarded for a Lincoln Academy student field trip to the Sam Noble Museum in Norman this spring. The monies will help cover the costs of student admission and transportation fees. Great job Mrs. Fowler and Lincoln students.

Congratulations to SHS students Paige Taylor, Robert Beem, and David Trost. All three are National Merit finalists.

Ben Lanners has been selected for our nation's premier (really the only) youth honor orchestra (very competitive audition process that began last April). In earning this honor, he will have an all-expense paid month of music making in NYC/tour China this July with the best 16-19 year old musicians in our country. This is huge for him, and it is certainly not often that anyone from our school (or state for that matter) has been chosen for this. Only two other string players from Oklahoma earned spots this year. Last year it was one in total.

The Highland Park teachers and OSU entomology students have begun painting bugs in the Insect Adventure Room in the Highland Park Outback. Each room in the house will have a different theme and the walls are actually a learning tool for the elementary students. This is a great collaboration between Highland Park and OSU.

We are halfway through visiting each school's faculty meeting to listen to our teachers provide us with feedback about the culture/climate audit conducted in December. Once we have completed our visits to all of our schools, we will compile the information and create a short term/long term plan that will be shared with all of our staff. I really appreciate the time the teachers are giving to the meetings with us, and their willingness to share openly about what is working in our district and where we can improve.

B. All-State Vocal Music Recognitions

The following Stillwater High School students were introduced by DANA AYERS as All-State performers:

OkMEA All State Honor Mixed Chorus

Emily Nelson

Ben Yates

Alternate – Hannah Jo Fugett

OkMEA All State Honor Women's Chorus

Hannah Jo Fugett

OCDA Honor Vocal Jazz Choir

Emily Nelson

C. Selser Schaefer AIA Eastern Oklahoma Award Presentation

BRETT PFEIFER stated that Selser Schaefer Architects accepted the American Institute of Architects Eastern Oklahoma 'Large Commercial Architecture Merit Award' for Highland Park Elementary School at this year's Design Excellence Award Banquet. Selser Schaefer Architects was listed as the Architect of Record and Ross Barney Architects listed as Design Architect. This award was presented to the Stillwater School Board.

D. Board of Education Member Training Credits Report

In accordance with School Board Policy, BBH – Development Opportunities: Board Members, the following information regarding school board member training credits was presented for review.

School board members who are newly elected, appointed, reelected or who plan to seek re-election are required by state law to participate in instruction on education issues, including school finance, Oklahoma education laws, and ethics, duties, and responsibilities of district board of education members. Board members may attend a variety of workshops to be held within the state by the State Department of Education, or other workshops, seminars, or classes presented by any SDE approved organization, including institutes of higher education and the Oklahoma State School Boards Association (OSSBA). Board members not seeking reelection are still required to obtain the training. Non-compliance could warrant a deficiency to the district by the Regional Accreditation Officer (RAO).

The below report includes the number of new or incumbent credits, as well as the number of continuing education credits each board member has earned.

Board Member	Hours Completed
Camille DeYong Seat No. One (1)	12 New/Appointed 24 Continuing Ed
Kevin Clark Seat No. Two (2)	6 Incumbent New 18 Incumbent Continuing Ed
Debra Vincent Seat No. Three (3)	6 Incumbent 50 Incumbent Continuing Ed
Eric Gudgel Seat No. Four (4)	6 Incumbent 21 Incumbent Continuing Ed
John Price Seat No. Five (5)	6 Incumbent 3 Incumbent Continuing Ed

E. Public Comments

There were no public comments.

F. Board Communications

BOARD MEMBERS welcomed BOB GRAALMAN to the board. Dr. Graalman filed unopposed for the vacated Board Seat No. Five (5) and took the Oath of Office at the 5:30 p.m. special meeting on February 17th.

Other communications included the following topics:

- Congratulations to Dr. Caine for her recent appointment to Governor Fallin’s Advisory Committee
- Climate audit survey comments at school site faculty meetings
- Congratulations to SHS Wrestlers who are Dual State Champions
- Thank you to Jennifer White and Jason Carley for classroom visits invitations
- Good luck to swimmers at State meet this weekend

G. Consider and Vote to Acknowledge and Agree with the Oklahoma PTA Resolution on Assessment and Accountability

ROBIN JOHNSON presented a Resolution on Assessment and Accountability that the Oklahoma PTA is encouraging each Board of Education to adopt. The resolution calls to eliminate the requirement that teacher evaluations be based on testing and addresses the reliance of high-stakes testing as it relates to student achievement. KEVIN CLARK commented that he had concerns with the word ‘moratorium’ on high-stakes testing included in the resolution. There was discussion on what is considered excessive, what is considered high-stakes tests, and basing teacher evaluations on testing.

Motion by CLARK, second by DEYONG, for Stillwater Public Schools to endorse and agree with the Oklahoma PTA initiative to reduce High Stakes Testing in Oklahoma Public Schools. The motion carried (5 – 0) with the following votes: Clark – yes, DeYong – yes, Graalman – yes, Vincent – yes, Gudgel – yes.

5. CONSENT AGENDA

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one board vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- A. Minutes of January 20, 2015, 6:30 p.m. Regular Meeting – Approved**
- B. Minutes of February 2, 2015, 12:00 p.m. Special Meeting – Approved**
- C. Transfer and Summary of Activity Account Funds – Approved**
- D. Activity Account Fundraising Projects – Approved**
- E. Agreement with Drugs of Abuse Testing Laboratory, Inc. (DATL) for FY14-15 Drug Testing Services – Approved**
- F. Out-of-State Travel Request: SHS Baseball Traveling to Phoenix, AZ on March 14-20, 2015 – Approved**

Motion by VINCENT, second by CLARK, to approve Consent Agenda as presented. The motion carried (5 – 0) with the following votes: Vincent – yes, Clark – yes, DeYong – yes, Graalman – yes, Gudgel – yes.

6. OPERATIONS

A. Receive Grade Reconfiguration Update

TERRY MCCARTY reported that he and Dr. Washington have met with the directors and secondary principals to review the Transition Committee members, the committee purpose and goals and deadlines. The committees will be meeting sometime in February. Selser Schaefer Architects are currently preparing the elevator and restrooms drawings.

7. EDUCATIONAL SERVICES

A. Receive Student Achievement Update for Stillwater Junior High School

JOHN FIELDS reported that the Junior High utilizes Mastery Connect so that teachers can monitor student performance in the following areas: 1) Goals and Expectations, 2) Assessments, 3) Intervention/Response to Intervention, and 4) Extension/Gifted.

The Junior High School has selected three Practices to focus on improving this year. They are:

- Practice #1 – Instructional Leadership, Principal Skills, Abilities and Qualities
- Practice #7 – Data Review
- Practice #8 – School Culture

The Effective Practices for School Improvement Plans for both schools is included in the minutes file.

8. BUSINESS/FINANCE

A. Consider and Vote to Approve Treasurer’s Report

The Treasurer’s Report for January 31, 2015 indicates monthly revenues of \$11,816,778.50 and monthly expenditures of \$3,472,269.93. General Fund monthly interest earnings is \$3,646.30 and Bond Fund monthly earnings is \$307.06.

Motion by VINCENT, second by CLARK, to approve the January 31, 2015 Treasurer's Report as presented. The motion carried (5 – 0) with the following votes: Vincent – yes, Clark – yes, DeYong – yes, Graalman – yes, Gudgel – yes. A copy of the Treasurer’s Report is attached to and made a part of these minutes.

B. Consider and Vote to Approve Encumbrances and Accounts Payable (approval of encumbrance numbers as listed):

2014-2015	General Fund Encumbrances #809-843, 845-905 totaling \$73,216.84
2014-2015	Building Fund Encumbrances #26-27 totaling \$2,314.30
2014-2015	Child Nutrition Fund Encumbrances #78-81 totaling \$1,539.19
2014-2015	Bond Fund 39 Encumbrances #276-288 totaling \$25,425.91

Motion by DEYONG, second by GRAALMAN, to approve the Encumbrances and Accounts Payable as listed. The motion carried (5 – 0) with the following votes: DeYong – yes, Graalman – yes, Clark – yes, Vincent – yes, Gudgel – yes.

C. Consider and Vote to Approve Change Orders (approval of encumbrance numbers as listed):

2014-2015	General Fund Encumbrances #4, 52, 80, 228, 343, 424
2014-2015	Bond Fund 39 Encumbrances #260

Motion by CLARK, second by VINCENT, to approve the Change Orders as listed. The motion carried (5 – 0) with the following votes: Clark – yes, Vincent – yes, DeYong – yes, Graalman – yes, Gudgel – yes.

D. Receive Bond Expenditures and Revenue Update

The bond expenditures monthly report for January 2015 provides an overview of the \$61,500,000 General Obligation Bond Issue approved on February 8, 2011. Warrants issued for the \$61,500,000 bond issue (current proceeds of \$37,750,000) shows total expenditures of \$36,438,973.62, and total funds remaining of \$1,644,010.24. A copy of the report is included in the minutes file.

9. ADJOURNMENT

A. Vote to Adjourn

Motion by DEYONG, second by CLARK, to adjourn at 8:12 p.m. The motion carried (5 – 0) with the following votes: DeYong – yes, Clark – yes, Graalman – yes, Vincent – yes, Gudgel – yes.

STILLWATER BOARD OF EDUCATION

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Eric Gudgel, President

Annette Jones, Minutes Clerk

I, the undersigned Clerk of the Stillwater Board of Education, District I-16, of Payne County, Oklahoma, certify that prior to December 15 of the last calendar year, the date, time, and place of the regular meetings were filed in the office of the County Clerk of Payne County, Oklahoma.

I also certify that at least 24 hours prior to this meeting, excluding Saturdays, Sundays, and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent public view at the Stillwater Public Schools Administration Building, 314 S. Lewis, and on the school district’s website located at www.stillwaterschools.com (posted February 13, 2015 at 2:00 p.m.).

Witness my hand and seal of the Stillwater School District on February 17, 2015.

STILLWATER BOARD OF EDUCATION

(SEAL)

Annette Jones, Clerk

These minutes were officially approved by the Stillwater Board of Education on _____.

Annette Jones, Clerk
Stillwater Board of Education