

**STILLWATER BOARD OF EDUCATION  
MINUTES OF SPECIAL MEETING  
July 16, 2013  
5:00 p.m. Special Meeting**

**1. 5:00 P.M. BOARD OF EDUCATION CALL TO ORDER AND ROLL CALL**

The Board of Education of Independent School District No. 16 of Payne County, Oklahoma, met in special session at the Stillwater Public Schools Administration Building, 314 S. Lewis, on the sixteenth day of July, 2013. President Vincent called the meeting to order at 5:04 p.m. A quorum was present.

**BOARD MEMBERS PRESENT:**

Debra Vincent	President
John Price	Vice President (arrived at 5:08 p.m.)
Kevin Clark	Member
Eric Gudgel	Member

**STAFF AND PARTICIPANTS PRESENT:**

Ann Caine	Superintendent
Terry McCarty	Assistant Superintendent
Kellee Brown	Human Resources Director
Phillip Storm	Chief Financial Officer
Annette Jones	Board Clerk

**PURPOSE OF THE MEETING**

- Meet in Executive Session to Discuss Personnel Matters, and the Certified and Support Group Negotiations followed by Possible Action in Open Session on Personnel Matters Listed in Exhibit A
- Discuss Board of Education Code of Conduct Handbook

**2. APPROVAL OF AGENDA**

Motion by CLARK, second by GUDGEL, to approve the agenda as presented. The motion carried (3 – 0) with the following votes: Clark – yes, Gudgel – yes, Vincent – yes.

**3. PROPOSED EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:**

- the appointments, resignations and employment recommendations listed on Exhibit A of the agenda as authorized by Title 25 OKLA. STAT. Section 307(B)(1), and
- the negotiations with employees and representatives of employee groups including certified and support employee negotiations as authorized by Title 25 OKLA. STAT. Section 307(B)(2)

**A. Vote to Convene in Executive Session**

Motion by CLARK, second by GUDGEL, to convene in executive session at 5:05 p.m. The motion carried (3 – 0) with the following votes: Gudgel – yes, Clark – yes, Vincent – yes.

**B. President's Acknowledgement of the Return of the Board to Open Session**

PRESIDENT VINCENT acknowledged the return of the board to open session at 5:48 p.m.

**C. Statement of Executive Session Minute**

The following statement was made by KEVIN CLARK. During the executive session the following people were present: Debra Vincent, Kevin Clark, John Price (arrived at 5:08), Eric Gudgel, Phillip Storm (between 5:05-5:18 p.m.), Kellee Brown, and Ann Caine. In the executive session the board discussed the appointments, resignations and employment recommendations listed on Exhibit A of the agenda as authorized by Title 25 OKLA. STAT. Section 307(B)(1), and the negotiations with employees and representatives of employee groups including certified and support employee negotiations as authorized by Title 25 OKLA. STAT. Section 307(B)(2). Nothing else was discussed in executive session. No votes were taken in the executive session. This will constitute the minutes of the executive session.

**4. CONSIDER AND VOTE TO APPROVE APPOINTMENTS, RESIGNATIONS AND EMPLOYMENT RECOMMENDATIONS LISTED ON EXHIBIT A OF THE AGENDA**

Motion by CLARK, second by GUDGEL, to approve the appointments, resignations, and employment recommendations listed on Exhibit A with the following edits:

A. CERTIFIED PERSONNEL

Appointment for 2013-2014 School Year

Michelle Biggs

Assignment: 1.000 FTE, Teacher on Special Assignment/Administrative Intern; Sangre Ridge and Westwood Elementary Schools

Beginning Date: August 14, 2013 (Teacher Contract) + 10 Days

Salary: Teacher Contract + \$3000 MOA and NBCT Stipend Provided that NBCT Funding is Received from the State

Lisa Brooks

Assignment: 1.000 FTE, Teacher on Special Assignment/Administrative Intern/Gifted Teacher Richmond and Sangre Ridge Schools

Beginning Date: August 14, 2013 (Teacher Contract) + 10 Days

Salary: Teacher Contract + \$3000 Memorandum of Agreement

The motion carried (4 – 0) with the following votes: Clark – yes, Gudgel – yes, Price – yes, Vincent – yes. A copy of the approved personnel recommendations (Exhibit A) is attached to and made a part of these minutes.

**5. VOTE TO ADJOURN**

Motion by GUDGEL, second by CLARK, to adjourn at 5:49 p.m. The motion carried (4 – 0) with the following votes: Gudgel – yes, Clark – yes, Price – yes, Vincent – yes.

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\_\_\_\_\_  
Debra Vincent, President

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Annette Jones, Minutes Clerk

I, the undersigned Clerk of the Stillwater Board of Education, District I-16, of Payne County, Oklahoma, certify that notice of the time, date, and place of this special meeting was faxed (July 2, 2013 at 4:30 p.m.) at least 48 hours prior to the meeting to the County Clerk of Payne County, Oklahoma.

I also certify that at least 24 hours prior to this special meeting, excluding Saturday, Sunday, and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent public view at the Stillwater Public Schools Administration Building, 314 S. Lewis, and on the school district's website located at [www.stillwaterschools.com](http://www.stillwaterschools.com) on July 15, 2013 at 10:00 a.m.

Witness my hand and seal of the Stillwater School District on July 16, 2013.

STILLWATER BOARD OF EDUCATION

(SEAL)

\_\_\_\_\_  
Annette Jones, Clerk

These minutes were officially approved by the Stillwater Board of Education on \_\_\_\_\_.

\_\_\_\_\_  
Annette Jones, Clerk  
Stillwater Board of Education