

**STILLWATER BOARD OF EDUCATION
MINUTES OF SPECIAL MEETING
October 11, 2016
5:00 p.m. Special Meeting**

1. 5:00 P.M. BOARD OF EDUCATION CALL TO ORDER AND ROLL CALL

The Board of Education of Independent School District No. 16 of Payne County, Oklahoma, met in special session at the Stillwater Public Schools Administration Building, 314 S. Lewis, on the eleventh day of October, 2016. Board Vice President, CAMILLE DEYONG, called the meeting to order at 5:00 p.m. A quorum was present.

BOARD MEMBERS PRESENT:

Eric Gudgel	President (arrived at 5:08 p.m.)
Dr. Camille DeYong	Vice President
Kevin Clark	Member
Dr. Bob Graalman	Member
Debra Vincent	Member (arrived at 5:04 p.m.)

STAFF AND PARTICIPANTS PRESENT:

Dr. Marc Moore	Superintendent
Dr. Terry McCarty	Assistant Superintendent
Dr. Mike Shanahan	Human Resources Director
Phillip Storm	Chief Financial Officer
Annette Jones	Board Clerk
Amber Organtini	Selser Schaefer Architects
John Anders	Director of Facilities

PURPOSE OF THE MEETING

- Receive Concept Design Presentations for New Westwood Elementary, Sangre Ridge Elementary, Stillwater Middle School, and Stillwater Junior High School
- Review Proposed 2016-2017 School District Operational Budget
- Meet in Executive Session to Discuss Personnel Matters Listed on Exhibit A of the Agenda, and to Discuss the Annual Employment Evaluation Factors including Goals and Objectives for the Superintendent of Schools
- Possible Action in Open Session on Exhibit A – Personnel Recommendations

2. APPROVAL OF AGENDA

Motion by GRAALMAN, second by CLARK, to approve the agenda as presented. The motion carried (3 – 0) with the following votes: Graalman – yes, Clark – yes, DeYong – yes.

3. PRESENTATION OF CONCEPT DESIGNS FOR NEW WESTWOOD ELEMENTARY, SANGRE RIDGE ELEMENTARY, STILLWATER MIDDLE SCHOOL, AND STILLWATER JUNIOR HIGH

AMBER ORGANTINI presented concept designs for the renovations and additions to Sangre Ridge Elementary, Stillwater Middle School and Stillwater Junior High School. There was no action taken on this item.

4. REVIEW PROPOSED 2016-2017 SCHOOL DISTRICT OPERATIONAL BUDGET

PHILLIP STORM presented the proposed 2016-2017 Operational Budget. The General Fund total projected revenue is \$37,913,259.00 and the total projected expenditures are \$37,830,621.00. The budgeted ending fund balance for the General Fund is \$2,940,747.60. The Building Fund budget includes revenue of \$2,335,000.00 and expenditures of \$2,728,672.00, leaving an ending fund balance of \$573,972.67. The Child Nutrition budget includes revenues of \$2,779,500.00 expenditures of \$2,771,721.00, and ending fund balance of \$178,644.53. The Sinking Fund budget shows revenues of \$10,056,458.00, bond principal payments of \$10,080,000.00, and interest payments of \$579,203.75.

This was a discussion item only. No action was taken.

MOTION TO RECONVENE OCTOBER 11, 2016 SPECIAL MEETING

At 6:24 p.m., the following motion was made by CLARK, and seconded by VINCENT: I move that this October 11, 2016 special meeting reconvene at the Stillwater Public Schools Administration Building located at 314 S. Lewis on October 11, 2016 immediately following the 6:30 p.m. regular business meeting.

5:00 P.M. BOARD OF EDUCATION CALL TO ORDER AND ROLL CALL

At 8:01 p.m., the following motion was made by CLARK, and seconded by DEYONG: I move that the Board of Education of Independent School District No. 16 of Payne County, Oklahoma, reconvene in special session at the Stillwater Public Schools Administration Building, 314 S. Lewis, on the eleventh day of October, 2016. The motion carried (5 – 0) with the following votes: Clark – yes, DeYong – yes, Graalman – yes, Vincent – yes, Gudgel – yes.

BOARD MEMBERS PRESENT:

Eric Gudgel	President
Dr. Camille DeYong	Vice President
Kevin Clark	Member
Dr. Bob Graalman	Member
Debra Vincent	Member

STAFF AND PARTICIPANTS PRESENT:

Dr. Marc Moore	Superintendent
Dr. Mike Shanahan	Human Resources Director
Annette Jones	Board Clerk

5. PROPOSED EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:

- **The Appointments, Resignations and Employment Recommendations Listed on Exhibit A of the Agenda as Authorized by OKLA. STAT. tit. 25 Section 307(B)(1), and**
- **The Annual Employment Evaluation Factors including Goals and Objectives for Dr. Marc Moore, Superintendent of Schools, the Discussion of which Information would Violate Confidentiality Requirements of State or Federal Law as Authorized by OKLA. STAT., tit. 25, Section 307(B)(1)**

A. Vote to Convene in Executive Session

Motion by DEYONG, second by CLARK, to convene in Executive Session at 8:02 p.m. The motion carried (5 – 0) with the following votes: DeYong – yes, Clark – yes, Graalman – yes, Vincent – yes, Gudgel – yes.

B. President’s Acknowledgement of the Return of the Board to Open Session

PRESIDENT GUDGEL acknowledged the return of the Board to Open Session at 8:55 p.m.

C. Statement of Executive Session Minutes

The following statement was made by BOB GRAALMAN. During the Executive Session the following people were present: Eric Gudgel, Debra Vincent, Kevin Clark, Dr. Bob Graalman, Dr. Camille DeYong, Dr. Michael Shanahan (between 8:02-8:11 p.m.), and Dr. Marc Moore. In the Executive Session the Board discussed the appointments, resignations and employment recommendations listed on Exhibit A of the agenda as authorized by Title 25 OKLA. STAT. Section 307(B)(1), and the annual employment evaluation factors including goals and objectives for Dr. Marc Moore, Superintendent of Schools, the discussion of which information would violate confidentiality requirements of state or federal law as authorized by Title 25 OKLA. STAT. Section 307(B)(1). Nothing else was discussed in Executive Session. No votes were taken in the Executive Session. This will constitute the minutes of the Executive Session.

6. CONSIDER AND VOTE TO APPROVE APPOINTMENTS, RESIGNATIONS AND EMPLOYMENT RECOMMENDATIONS LISTED ON EXHIBIT A OF THE AGENDA

Motion by DEYONG, second by CLARK, to approve the appointments, resignations, and employment recommendations listed on Exhibit A of the agenda, including the following TBA appointments:

Appointment for 2016-2017 School Year

<u>Name</u>	<u>Job Title</u>	<u>Position #</u>	<u>Hours</u>	<u>Site</u>
Misty Acuff	Teacher Asst-PreK	115-147	7.0	SR
Sandra Cardona	Bus Driver I	870-112	6.0	TR
William Fritts	Computer Spec III	480-105	8.0	IT
Tommie Grant	SpEd Teacher Asst III	610-170	7.0	JH
Gary Higgins	Custodian I	320-113	8.0	FAC
Jennifer Werner	Receptionist	705-147	7.5	HS

Extra-Duty Stipend for the 2016-2017 School Year Subject to the Execution of an Extra-Duty Contract

<u>Name</u>	<u>Job Title</u>	<u>Position #</u>	<u>Site</u>
Andrea Scaggs	PALS Site Facilitator	050-125	WW

The motion carried (5 – 0) with the following votes: DeYong – yes, Clark – yes, Graalman – yes, Vincent – yes, Gudgel – yes. A complete list of approved personnel recommendations (Exhibit A) is attached to and made a part of these minutes.

7. VOTE TO ADJOURN

Motion by VINCENT, second by GRAALMAN, to adjourn at 8:57 p.m. The motion carried (5 – 0) with the following votes: Vincent – yes, Graalman – yes, Clark – yes, DeYong – yes, Gudgel – yes.

STILLWATER BOARD OF EDUCATION

STILLWATER BOARD OF EDUCATION

Eric Gudgel, President

Annette Jones, Minutes Clerk

I, the undersigned Clerk of the Stillwater Board of Education, District I-16, of Payne County, Oklahoma, certify that notice of the time, date, and place of this special meeting was faxed (October 4, 2016 at 3:13 p.m.) at least 48 hours prior to the meeting to the County Clerk of Payne County, Oklahoma.

I also certify that at least 24 hours prior to this special meeting, excluding Saturday, Sunday, and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent public view at the Stillwater Public Schools Administration Building, 314 S. Lewis, and on the school district’s website located at www.stillwaterschools.com on October 10, 2016 at 2:00 p.m.

Witness my hand and seal of the Stillwater School District on October 11, 2016.

STILLWATER BOARD OF EDUCATION

(SEAL)

Annette Jones, Clerk

These minutes were officially approved by the Stillwater Board of Education on _____.

Annette Jones, Clerk
Stillwater Board of Education