

**STILLWATER BOARD OF EDUCATION
MINUTES OF SPECIAL MEETING
July 17, 2018
5:00 p.m. Special Meeting**

1. 5:00 P.M. BOARD OF EDUCATION CALL TO ORDER AND ROLL CALL

The Board of Education of Independent School District No. 16 of Payne County, Oklahoma, met in special session at the Stillwater Public Schools Administration Building, 314 S. Lewis, on the seventeenth day of July, 2018. Board President, DR. CAMILLE DEYONG, called the meeting to order at 5:00 p.m. A quorum was present.

BOARD MEMBERS PRESENT:

Dr. Camille DeYong President
Dr. Bob Graalman Vice President
Mitsi Andrews Member
Dr. Marshall Baker Member

BOARD MEMBERS ABSENT:

Eric Gudgel Member

STAFF AND PARTICIPANTS PRESENT:

Dr. Marc Moore Superintendent
Dr. Mike Shanahan Human Resources Director
Annette Jones Board Clerk

PURPOSE OF THE MEETING

- Meet in Executive Session to discuss personnel matters listed on Exhibit A of the agenda, the negotiations with employees and representatives of employee groups including certified and support employee negotiations, and the ongoing monthly confidential evaluation of the employment performance of the Superintendent of Schools
- Possible action in open session on Exhibit A – Personnel Recommendations

2. PROPOSED EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:

- Appointments, Resignations, and Employment Recommendations Listed on Exhibit A of the Agenda as Authorized by OKLA. STAT. tit. 25 Section 307(B)(1),
- Negotiations with Employees and Representatives of Employee Groups including Certified and Support Employee Negotiations as Authorized by OKLA. STAT. ti. 25 Section 307(B)(2), and
- The Ongoing Monthly Confidential Evaluation of the Employment Performance of the Superintendent of Schools as Authorized by OKLA. STAT. tit. 25 Section 307(B)(1)

A. Vote to Convene in Executive Session

Motion by BAKER, second by GRAALMAN, to convene in Executive Session at 5:05 p.m. The motion carried (4 – 0) with the following votes: Baker – yes, Graalman – yes, Andrews – yes, DeYong – yes.

B. President’s Acknowledgement of the Return of the Board to Open Session

PRESIDENT DEYONG acknowledged the return of the Board to open session at 6:21 p.m.

C. Statement of Executive Session Minutes

The following statement was made by DR. MARSHALL BAKER. During the Executive Session the following people were present: Mitsi Andrews, Dr. Marshall Baker, Dr. Camille DeYong, Dr. Bob Graalman, Dr. Mike Shanahan (between 5:05-6:17 p.m.), and Dr. Marc Moore (between 5:05-6:21 p.m.). In the Executive Session the Board discussed the appointments, resignations and employment recommendations listed on Exhibit A of the agenda as authorized by Title 25 OKLA. STAT. Section 307(B)(1), the negotiations with employees and representatives of employee groups including certified and support employee negotiations as authorized by Title 25 OKLA.

STAT. tit. 25 Section 307(B)(2), and the ongoing monthly confidential evaluation of the employment performance of the Superintendent of Schools as authorized by OKLA. STAT. tit. 25 Section 307(B)(1). Nothing else was discussed in Executive Session. No votes were taken in the Executive Session. This will constitute the minutes of the Executive Session.

3. CONSIDER AND VOTE TO APPROVE APPOINTMENTS, RESIGNATIONS AND EMPLOYMENT RECOMMENDATIONS LISTED ON EXHIBIT A OF THE AGENDA

Motion by BAKER, second by ANDREWS, to approve the appointments, resignations, and employment recommendations listed on Exhibit A of the agenda including the following TBD appointments.

Appointment for 2018-2019 School Year

Position #: 135-136
Stephanie Ballard
Education: Bachelors, Oklahoma State University
Years of Experience: 0 years
Assignment: 1.000 FTE, Special Services Teacher, Richmond Elementary School
Beginning Date: August 14, 2018

Position #: 505-132
Tracy Bell
Education: Bachelors, Oklahoma State University
Years of Experience: 5 years
Assignment: 1.000 FTE, Math Teacher, Stillwater Middle School
Beginning Date: August 14, 2018

Position #: 610-105
Jeannie Birdwell
Education: Masters, Southwestern Oklahoma State University
Years of Experience: 30 years
Assignment: 1.000 FTE, Secondary Counselor, Stillwater Junior High School
Beginning Date: July 30, 2018

Position #: 125-110
Madison Gunkel
Education: Bachelors, Oklahoma State University
Years of Experience: 0 years
Assignment: 1.000 FTE, 1st Grade Teacher, Westwood Elementary School
Beginning Date: August 14, 2018

Position #: 505-117
Kaley Hartung
Education: Bachelors, Oklahoma State University
Years of Experience: 0 years
Assignment: 1.000 FTE, Language Arts Teacher, Stillwater Middle School
Beginning Date: August 14, 2018

Position #: 120-164
Katie Klingaman
Education: Bachelors, Oklahoma State University
Years of Experience: 0 years
Assignment: 1.000 FTE, Kindergarten Teacher, Skyline Elementary School
Beginning Date: August 14, 2018

Position #: 105-168
Adrianna Matzek
Education: Masters, Oklahoma State University
Years of Experience: 1 year
Assignment: .520 FTE, Remedial Specialist, Highland Park Elementary School

Beginning Date: August 14, 2018

Position #: 130-103

Jennifer McCoy

Education: Masters, University of Central Oklahoma

Years of Experience: 7 years

Assignment: 1.000 FTE, Music Teacher, Will Rogers Elementary School

Beginning Date: August 14, 2018

Position #: 705-116

Amelia Nichols

Education: Bachelors, University of Kansas

Years of Experience: 8 years

Assignment: 1.000 FTE, Fine Arts Teacher, Stillwater High School

Beginning Date: August 14, 2018

Position #: 130-108

Jordan Payne

Education: Bachelors, East Central University

Years of Experience: 4 years

Assignment: 1.000 FTE, 1st Grade Teacher, Will Rogers Elementary School

Beginning Date: August 14, 2018

Position #: 705-155

Shannon Peters

Education: Bachelors, Pratt Institute

Years of Experience: 3 years

Assignment: 1.000 FTE, Secondary Art Teacher, Stillwater High School

Beginning Date: August 14, 2018

Position #: 505-157

Anais Reding

Education: Bachelors, Michigan State University

Years of Experience: 2 years

Assignment: 1.000 FTE, Spanish Teacher, Stillwater Middle School

Beginning Date: August 14, 2018

Position #: 125-104

Mitzi Sanders

Education: Bachelors, University of Science and Arts of Oklahoma

Years of Experience: 12 years

Assignment: 1.000 FTE, Music Teacher, Westwood Elementary School

Beginning Date: August 14, 2018

Position #: 610-175

Zoe Stinchcomb

Education: Bachelors, Oklahoma State University

Years of Experience: 0 years

Assignment: 1.000 FTE, Math/PE Teacher, Stillwater Junior High School

Beginning Date: August 14, 2018

Position #: 505-151

McKinsey Stokes

Education: Bachelors, University of Arkansas

Years of Experience: 0 years

Assignment: 1.000 FTE, Social Studies Teacher, Stillwater Middle School

Beginning Date: August 14, 2018

Extra-Duty Stipend for the 2018-2019 School Year Subject to the Execution of an Extra-Duty Contract

Name **Job Title** **New** **Site**

David West	ACT Administrator	No	HS
	Not to exceed 8 hours		
Zoe Stinchcomb	Head Volleyball Coach	No	HS

Appointment for 2018-2019 School Year

<u>Name</u>	<u>Job Title</u>	<u>Position #</u>	<u>New</u>	<u>Hours</u>	<u>Site</u>
Lisa Alden	Bus Driver	870-121	No	6.0	TR
Jimmy Brandly	Head Custodian	320-162	No	8.0	FAC
Jennifer Britton	Library Media Asst	120-126	No	7.5	SK
Peter Conklin	Custodian I	320-105	No	8.0	FAC
Dana Hughes	Custodian I	320-125	No	8.0	FAC
Lareesa Luper	Teacher Asst-SpEd	125-147	No	7.0	WW
Amanda Partain	PT Assistant	050-182	Yes	7.5	DW
LeAnn Reagan	Teacher Asst-SpEd	125-146	No	7.0	WW
Shawnee Scifres	Noon Monitor	135-127	No	2.0	RI
Marty Stone	Academic Assistance	610-162	No	7.5	JH
Timothy Walker	Teacher Asst-SpEd	125-148	No	7.0	WW
Brian Williams	Custodian I	320-121	No	8.0	FAC

Appointment for 2018-2019 School Year

Position #: 050-172
 Name: Jericah Dawson
 Assignment: 1.000 FTE, Chief Financial Officer
 Beginning Date: August 31, 2018
 Contract Days: 260 days (216 days for FY19)

At Will Appointment for 2018-2019 School Year

Position #: 050-172
 Name: Jericah Dawson
 Assignment: At Will Assignment as Chief Financial Officer
 Beginning Date: July 18, 2018
 Salary: \$45.00/hr; not to exceed \$360.00/day
 Contract Days: as needed

The motion carried (4 – 0) with the following votes: Baker – yes, Andrews – yes, Graalman – yes, DeYong – yes. A complete list of approved personnel recommendations (Exhibit A) is attached to and made a part of these minutes.

4. VOTE TO ADJOURN

Motion by ANDREWS, second by GRAALMAN, to adjourn at 6:27 p.m. The motion carried (4 – 0) with the following votes: Andrews – yes, Graalman – yes, Baker – yes, DeYong – yes.

STILLWATER BOARD OF EDUCATION

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 Dr. Camille F. DeYong, President

 Annette Jones, Minutes Clerk

I, the undersigned Clerk of the Stillwater Board of Education, District I-16, of Payne County, Oklahoma, certify that notice of the time, date, and place of this special meeting was faxed (July 3, 2018 at 2:22 p.m.) at least 48 hours prior to the meeting to the County Clerk of Payne County, Oklahoma.

I also certify that at least 48 hours prior to this special meeting, excluding Saturday, Sunday, and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent public view at the Stillwater Public Schools Administration Building, 314 S. Lewis, and on the school district’s website located at www.stillwaterschools.com on July 13, 2018 at 10:00 a.m.

Witness my hand and seal of the Stillwater School District on July 17, 2018.

STILLWATER BOARD OF EDUCATION

(SEAL)

Annette Jones, Clerk

These minutes were officially approved by the Stillwater Board of Education on _____.

Annette Jones, Clerk
Stillwater Board of Education