

**STILLWATER BOARD OF EDUCATION
MINUTES OF SPECIAL MEETING
October 13, 2020
6:30 p.m. Special Virtual and Physical Meeting**

1. 6:30 P.M. BOARD OF EDUCATION SPECIAL MEETING CALL TO ORDER AND ROLL CALL

The Board of Education of Independent School District No. 16 of Payne County, Oklahoma, met in special session, a virtual and physical location meeting held via videoconference and at the Stillwater Public Schools Administration Building, 314 S. Lewis, on the thirteenth day of October, 2020. Board President, DR. CAMILLE DEYONG, called the meeting to order at 6:31 p.m. A quorum was present.

BOARD MEMBERS PRESENT:

Dr. Camille DeYong	President / via physical location
Tim Riley	Vice President / via physical location
Dr. Steve Hallgren	Member / via videoconference
Melody Wright	Member / via physical location

STAFF AND PARTICIPANTS PRESENT:

Dr. Marc Moore	Superintendent / via physical location	
Cathy Walker	Assistant Superintendent	
Dana Renner	Assistant Superintendent	
Bo Gamble	Human Resources Director	
Kevin Calvert	Technology Director	
Jerica Dawson	Chief Financial Officer	
Annette Jones	Board Clerk/Minutes Clerk / via physical location	
Mark Pruitt	Owner's Representative	
Uwe Gordon	Stillwater High School Principal	
Collett Campbell	Stillwater PTA	
Anu Sukhdial	Stillwater PTA	
Vanessa Wedlake	SPS Social Worker	
Linda Gray	Teacher	
Students:		
Henry Lloyd	Henry Luttbeg	Helena Moranz
Wallis Shepard	Sarah Whitfield	Abhimanyu Sukhdial
Anna Bosma	Harper Phillips	Natalya Cecil-Xavier

2. PLEDGE OF ALLEGIANCE

Meeting participants recited the Pledge of Allegiance to the American flag.

3. COMMUNICATIONS/PUBLIC INTEREST

A. Recognitions:

- **SHS National Merit Semi-Finalists**

UWE GORDON announced the SHS National Merit Semi-Finalists. They are: Henry Lloyd, Henry Luttbeg, Helena Moranz, Wallis Shephard, Sarah Whitfield, Amanda Cai and Emily Croft.

- **National PTA Reflections Awards**

ANU SUKHDIAL reported the winners from the PTA Reflections awards, which included national awards. They are:

National PTA Reflections Awards

- Harper Phillips – Dance Choreography – Outstanding Interpretation Award – Will Rogers
- Katherine Liu – Music Composition – Award of Merit – Stillwater Middle School

State Winners

- Abhimanyu Sukhdial, Kevin Cruz – Film Production

- Allison Kleeper, Halleigh Brown – Photography
- Anna Bosma – Visual Arts
- Harper Phillips, Margarita Karatsio – Dance Choreography
- Henry Jones, Katherine Liu – Music Composition
- Kinley Moore, Natalya Cecil-Xavier – Literature
- **Retiring SPS Staff**

BO GAMBLE introduced Linda Gray (24yrs) and Vanessa Wedlake (9yrs) for their years of service.

B. Superintendent's Report

The following was written and reported by SUPERINTENDENT MOORE.

Will Rogers Elementary School continues to meet the needs of its diverse population. In October, their student newsletter was updated and translated into multiple languages.

Congratulations go to Robby Branscum on being named a NextGen Under 30 recipient in the area of K-12 education. The NextGen Under 30 Recognition Program was founded in 2010 to honor many talented young Oklahomans living in Oklahoma, whose mission is to “identify and honor these very talented young Oklahomans as a way of encouraging them to follow their lifetime career goals in Oklahoma.”

Congratulations go to the Stillwater FFA's two cattle grading teams, finishing as state champions and fourth overall when competing against 96 teams from across Oklahoma. This marks Stillwater's first ever state champion in the event, and those team members are: Brandt Gazaway, Lilly Cooper, Abigail Burton, and Preslee Watley-Kindt. Members of the fourth-place team are: Sarah Hatfield, Payton Piparato, Austin Hooten, and Riley Luginbill

Congratulations goes to Zada Berry, Stillwater High School senior, for being named to the Student Board of Directors for the Federal Reserve Bank.

The National Merit Scholarship Program named seven Stillwater High School students, Amanda Cai, Emily Croft, Henry Lloyd, Henry Luttbeg, Helena Moranz, Wallis Shepard, and Sarah Whitfield as semifinalists for the 2020-2021 school year. These exceptional high school seniors will compete with 16,000 other National Merit Scholarship Program semifinalists for 7,500 scholarships totaling \$33 million, which will be announced this spring.

The Board of Education approved the Return to School Plan and Guidelines prior to school starting in August. This document needs constant refinement as school staff work through this dynamic COVID19 situation. A summary of the changes made from the September regular board meeting report to date are as follows:

Blended Learning (A/B Schedule) Teacher Protocols

Goal: Provide support for students while empowering learning and skill development to achieve measurable success.

Elementary Responsibilities:

- Monitor student progress. If a student does not log in for two consecutive days or is making a C or lower in a class, parental contact is required.
- Record all parent contacts in Campus under the Parent Contact Log 2020-2021.
- Provide students with two assignments a week for a grade.
- Meet with students on Friday using Zoom or Google Meet
- Work with Special Education and ELL teachers to ensure modifications for students are implemented.
- Monitor Istation & Exact Path testing dates and interventions.

Secondary Responsibilities:

- Monitor student progress. If a student's grade drops below 70% the teacher will contact the parent via phone call (not email).
- Record all parent contacts in Campus under the Parent Contact Log 2020-2021.

- Small group instruction for reteaching will be provided on Friday's when needed.
- Provide students two to three assignments a week to complete for a grade.
- Work with Special Education and ELL teachers to ensure modifications for students are implemented.
- Teachers will post their plans/" playlist" by 8:30 a.m. each Monday morning for the week.

Expectations:

- The contract time for teachers is 7.75 hours.
- Teachers are expected to work from their classroom.
- Answer email and phone calls within 24 hours.
- Record attendance in Campus.
- Meet all responsibilities outlined above.

C. Consider a Resolution Condemning Racism and Affirming the District's Commitment to an Inclusive School Environment for All

Events in recent months have demonstrated a need for Stillwater Public Schools to speak out against racism and affirm its fundamental value of an inclusive school environment for all. Both Stillwater Public School officials and board members have made statements of support for these efforts and have indicated a desire to take official board action in the form of a resolution. To develop a resolution reflecting local Stillwater values and actions, a committee representing the diversity in the Stillwater community met multiple times and crafted the wording for this resolution. These committee members are as follows: Alison Black, Michael "Chic" Davis, Barry Fuxa, Bo Gamble, Victor Gonzales, Patricia McClain, Marc Moore, Kristy Self, Clyde Wilson, Crystal Wilson.

The Resolution states:

1) WHEREAS, members of the Stillwater Board of Education, as well as the Stillwater Public Schools staff, are saddened and outraged by recent events that demonstrate the prejudice and injustice that persists in our country.

2) WHEREAS, racism and hate have no place in our schools or our society. We must protect the Constitutional rights of every person who lives, works, and learns in our community. We must promote an environment that fosters the principles of inclusion and diversity as integral to all students' education.

3) WHEREAS, we cannot be silent. We must urgently act to stop injustices that harm and anguish all people, who are our family, friends, neighbors, students, staff members, and fellow Americans.

4) WHEREAS, we must listen. Those who have endured discrimination and intolerance deserve to be heard as they share the stories and truth about their experiences and feelings, and we must seek with great empathy to understand their challenges and their pain.

5) WHEREAS, we must learn. It is time to engage our community in meaningful and honest conversation about racial inequality, to promote an inclusive environment, to build alliances with those committed to justice for all, and to work together to support our shared conviction that injustices must end.

6) WHEREAS, we must lead. Each of us, individually and collectively, is responsible for creating and nurturing an inclusive, equitable, and safe learning environment where every child is respected and valued for who they are and celebrated for their individual differences. We must actively acknowledge, address, and prevent racial bias or prejudice and foster a more inclusive environment as a result of district policies, practices, and actions.

7) WHEREAS, we must do better. Our district can be and will be a sanctuary of safety in our community by championing and honoring the value of diversity within our community as we build and strengthen trust with those we serve and through our acceptance of all people.

8) THEREFORE, BE IT RESOLVED that we, members of the Stillwater Board of Education, stand steadfast in our commitment to foster an inclusive educational environment where every student, teacher, support professional, parent, and community member is treated with dignity and

respect, as well as our commitment to continue fighting for racial justice and an inclusive environment for all.

We commit to starting by:

- Engaging in a meaningful, intentional, and thoughtful communitywide conversation about racism, the advancement of an inclusive environment, and diversity
- Actively and strategically build a school system that champions equity and an inclusive environment for all.

Approved by the Stillwater Board of Education this 13th day of October 2020.

Motion by WRIGHT, second by RILEY, to approve a Resolution Condemning Racism and Affirming the District's Commitment to an Inclusive School Environment for All. The motion carried (4 – 0) with the following votes: Wright – yes, Riley – yes, Hallgren – yes, DeYong – yes.

D. Board Communications

The following topics were mentioned:

- Appreciation and devotion of teachers for their work, patience and understanding
- Athletics; upcoming volleyball and softball events

E. Public Comments

There were no public comments.

4. CONSENT AGENDA

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one board vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- A. September 3, 2020, 5:30 p.m. Special Meeting Minutes** – Approved
- B. September 8, 2020, 5:00 p.m. Special Meeting Minutes** – Approved
- C. September 8, 2020, 6:30 p.m. Special Meeting Minutes** – Approved
- D. September 16, 2020, 9:00 a.m. Special Meeting Minutes** – Approved
- E. September 17, 2020, 5:30 p.m. Special Meeting Minutes** – Approved
- F. Transfer and Summary of Activity Account Funds** – Approved
- G. Activity Account Fundraising Projects** – Approved
- H. Encumbrances and Accounts Payable (approval of encumbrance numbers as listed): -**
Approved
 - 2020-2021 General Fund Encumbrances \$428-547 totaling \$210,299.98**
 - 2020-2021 Building Fund Encumbrances #9-15 totaling \$85,545.33**
 - 2020-2021 Child Nutrition Fund Encumbrances #56-71 totaling \$41,011.60**
 - 2020-2021 Bond 31 Fund Encumbrances #179-210 totaling \$184,831.54**
- I. Change Orders (approval of encumbrance numbers as listed): -** Approved
 - 2020-2021 General Fund Encumbrance #397**
 - 2020-2021 Building Fund Encumbrance #06**
 - 2020-2021 Bond 31 Fund Encumbrances #124, 128, 130**
- J. Sanctioning Applications for Organizations Requesting Exemption from Statutory Controls and Board Policies and Procedures for FY 2020-2021: -** Approved
 - 1) Stillwater Council of PTA**
 - 2) Skyline Elementary PTA**
 - 3) Will Rogers Elementary PTA**
 - 4) Stillwater Junior High PTA**
 - 5) Stillwater Middle School PTA**
 - 6) Stillwater High School Varsity Pom Booster Club**
 - 7) Stillwater High School Touchdown Club**
 - 8) Pioneer Tennis Booster Club**
 - 9) Stillwater High School Soccer Booster Club**
- K. Educational Services FY 2020-2021 Contracts: -** Approved

- 1) Meridian Technology Center (Academic Credit Options)
 - 2) Aspire Oklahoma LLC (Behavioral Consultation)
 - 3) Coyle Public Schools (Alternative Education Co-op)
 - 4) University of Oklahoma, School of Social Work (Student Internships)
- L. Updated Gifted Child Education Program – Approved
- M. School-Wide Title I Plans: - Approved
- 1) Highland Park Elementary School
 - 2) Skyline Elementary School
 - 3) Will Rogers Elementary School
 - 4) Stillwater Middle School
- N. Architect’s Report and 2017 Bond Update
- O. Approve Nabholz use of Construction Management (CM) Contingency and Allowances for Stillwater Junior High School Renovation and Expansion Project – Approved
- | <u>#</u> | <u>Description</u> | <u>Amount</u> |
|----------|---|---------------|
| 031R | Misc. Framing Adjustment/Changes | \$ 6,961.18 |
| 044 | PR11- Flumes on South Elevation | \$14,728.24 |
| 045 | PR12 – North Downspouts and Concrete | \$12,383.24 |
| 046 | Misc. Framing/Finishes in Drama 130 | \$ 3,797.12 |
| 047 | Changes to Subway tile in lieu of Specified | \$ 632.00 |
| 048 | Break Metal @ South Vestibule | \$ 848.00 |
| 050 | Rub Existing Concrete Pilasters/Column | \$ 1,839.00 |
| 053 | Framer OT at Vestibule Area | \$ 3,704.40 |
| 054 | Rework Fence at South Field House | \$ 2,600.00 |
| 055 | Remove/Clean up Overhead Wires | \$ 4,800.00 |
| 056 | Rework Existing Fire Alarm System | \$ 4,169.00 |
| 057 | Electrical Field Adjustments | \$19,223.32 |
| 058 | PR#13- Site Improvements; South Elevation | \$44,147.21 |
- P. 2021 School Election Resolution – Approved
- Q. Updated Facilities Use Guidelines/Agreement – Approved

DR. CAMILLE DEYONG requested pulling 4F, 4I and MELODY WRIGHT requested pulling 4H for separate consideration.

Motion by WRIGHT, second by RILEY, to approve the Consent Agenda excluding 4F, 4I and 4H. The motion carried (4 – 0) with the following votes: Wright – yes, Riley – yes, Hallgren – yes, DeYong – yes.

Motion by RILEY, second by WRIGHT, to approve 4F, 4I and 4H. The motion carried (4 – 0) with the following votes: Riley – yes, Wright – yes, Hallgren – yes, DeYong – yes.

5. OPERATIONS

A. Receive Stillwater Junior High School Owner’s Representative Report

The following was written and submitted by MARK PRUITT.

Overview of progress – month of September 2020: The Jr Hi project made suitable progress in September. The Performing Arts Addition and Performing Arts Remodel are substantially complete with the final punchlist items scheduled for completion on October 9. The new classroom addition is tracking on time for a November 10 “hand-over” date and the Cafeteria/Stage should be in SPS’ possession by December 5. Sitework tracks on schedule.

The construction manager and subcontractors have been graciously flexible as they have adjusted to the AA-BB student schedule adopted in September.

Much thought has been given to redesigning the existing grade at the west lawn north of the dumpsters. The plot has been re-surveyed, Gose Engineering has issued a new plan, and Nabholz is pricing out a PCO. The existing storm pipe was found to be crushed and the lawn was ponding during rain events because of lack of positive drainage slopes.

Soon after replacing the concrete over the repaired waterline and fire-line discussed in last month's report, a new leak in the domestic line appeared. SPS has hired Carrier Excavating to not only fix that new leak but to replace the entire old and corroded east-west fire-line and waterline.

The most current revised Jr Hi Completion Schedule. The following areas are substantially completed and occupied:

- Guidance Room Renovation – Completed on 4/17/2020
- 9th Grade Wing Classroom Renovation – Completed on 6/17/2020
- 9th Grade Wing Restroom Renovation – Completed on 8/19/2020
- SW entry vestibule and corridor – Completed on 8/20/2020

The latest dates for handing over the remaining areas are as follows:

- Performing Arts Areas – 10/9/2020
- Classroom Addition – 11/10/2020

B. Receive Technology Department Update

[Technology Department Update](#)

6. BUSINESS/FINANCE

A. Consider and Vote to Approve Treasurer's Report

The Treasurer's Report for September 30, 2020, indicates monthly revenues of \$2,520,982.11 and monthly expenditures of \$5,098,666.47. General Fund monthly interest earnings is \$113,095.02 and Bond Fund monthly interest earnings is \$2,756.08.

Motion by RILEY, second by WRIGHT, to approve the September 30, 2020, Treasurer's Report. The motion carried (4 – 0) with the following votes: Riley – yes, Wright – yes, Hallgren – yes, DeYong – yes. A copy of the Treasurer's Report is attached to these minutes.

B. Receive Bond Expenditures and Revenues Report

The monthly Bond Expenditures and Revenues Report for September 2020 provides an overview of the \$61,500,000 General Obligation Bond Issue approved on February 8, 2011, and the \$74,000,000 General Obligation Bond Issue approved on February 14, 2017. Warrants issued for the \$61,500,000 bond issue (current proceeds of \$61,500,000) equal \$61,738,221.94 with total funds remaining of \$8,781.57. Warrants issued for the \$74,000,000 bond issue (current proceeds of \$39,635,000) equal \$28,260,315.88 with total funds remaining of \$11,384,624.41. A copy of the report is included in the minutes file.

C. Presentation and Consideration of Proposed 2020-2021 School District Operational Budget

JERICA HAWSON presented the proposed 2020-2021 Operational Budget. The General Fund total projected revenue is \$46,488,612.52 and the total projected expenditures are \$47,157,023.88. The budgeted ending fund balance for the General Fund is \$3,903,584.34. The Building Fund budget includes revenue of \$2,624,861.62 and expenditures of \$3,620,501.56, leaving an ending fund balance of \$807,276.94. The Child Nutrition budget includes revenues of \$1,702,672.00, expenditures of \$2,215,189.52, and ending fund balance of \$185,161.87. The Sinking Fund budget shows revenues of \$12,060,517.75, bond principal payments of \$12,360,000.00, and interest payments of \$1,037,577.50.

Motion by WRIGHT, second by RILEY, to approve the 2020-2021 SPS Operational Budget. The motion carried (4 – 0) with the following votes: Wright – yes, Riley – yes, Hallgren – yes, DeYong – yes. A copy of the budget is included in the minutes file.

7. OTHER REPORTS/RECOMMENDATIONS

A. Receive Report on Alternate Schedule and Update on COVID-19 Issues at Stillwater Public Schools

8. ADJOURNMENT

A. Vote to Adjourn

Motion by RILEY, second by WRIGHT, to adjourn at 9:08 p.m. The motion carried (4 – 0) with the following votes: Riley – yes, Wright – yes, Hallgren – yes, DeYong – yes.

STILLWATER BOARD OF EDUCATION

STILLWATER BOARD OF EDUCATION

Camille Frye DeYong, President

Annette Jones, Minutes Clerk

I, the undersigned Clerk of the Stillwater Board of Education, District I-16, of Payne County, Oklahoma, certify that notice of the time, date, and place of this special meeting was recorded (October 5, 2020, at 2:55 p.m.) at least 48 hours prior to the meeting to the County Clerk of Payne County, Oklahoma.

I also certify that at least 24 hours prior to this special meeting, excluding Saturday, Sunday, and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent public view at the Stillwater Public Schools Administration Building, 314 S. Lewis, and on the school district's website located at www.stillwaterschools.com on October 12, 2020, at 3:00 p.m.

Witness my hand and seal of the Stillwater School District on October 13, 2020.

STILLWATER BOARD OF EDUCATION

(SEAL)

Annette Jones, Clerk

These minutes were officially approved by the Stillwater Board of Education on _____.

Annette Jones, Clerk
Stillwater Board of Education