

**STILLWATER BOARD OF EDUCATION
MINUTES OF SPECIAL MEETING
October 8, 2019
4:30 p.m. Special Meeting**

1. 4:30 P.M. BOARD OF EDUCATION CALL TO ORDER AND ROLL CALL

The Board of Education of Independent School District No. 16 of Payne County, Oklahoma, met in special session at the Stillwater Public Schools Administration Building, 314 S. Lewis, on the eighth day of October, 2019. Board President, BOB GRAALMAN, called the meeting to order at 4:30 p.m. A quorum was present.

BOARD MEMBERS PRESENT:

| | |
|--------------------|----------------|
| Bob Graalman | President |
| Mitsi Andrews | Vice President |
| Dr. Camille DeYong | Member |
| Dustin Reavis | Member |
| Tim Riley | Member |

STAFF AND PARTICIPANTS PRESENT:

| | |
|----------------|-----------------------------------|
| Dr. Marc Moore | Superintendent |
| Jerica Dawson | Chief Financial Officer/Treasurer |
| Annette Jones | Board Clerk/Minutes Clerk |

PURPOSE OF THE MEETING

- Presentation and consideration of the proposed 2019-2020 School District Operational Budget
- Meet in Executive Session to discuss personnel matters listed on Exhibit A of the agenda followed by possible action on Exhibit A in open session

2. PRESENTATION AND CONSIDERATION OF PROPOSED 2019-2020 SCHOOL DISTRICT OPERATIONAL BUDGET

JERICA DAWSON presented the proposed 2019-2020 Operational Budget. The General Fund total projected revenue is \$47,257,260.80 and the total projected expenditures are \$47,365,979.50. The budgeted ending fund balance for the General Fund is \$6,236,834.54. The Building Fund budget includes revenue of \$2,676,724.13 and expenditures of \$2,719,400.13, leaving an ending fund balance of \$1,220,403.81. The Child Nutrition budget includes revenues of \$2,726,750.00, expenditures of \$2,769,469.75, and ending fund balance of \$482,369.19. The Sinking Fund budget shows revenues of \$11,906,703.33, bond principal payments of \$9,695,000.00, and interest payments of \$1,329,872.50.

Motion by DEYONG, second by RILEY, to delay the vote on the Operational Budget until policy CDAC is discussed and this special meeting reconvenes. This policy is on the October 8, 2019 regular business meeting agenda. The motion carried (5 – 0) with the following votes: DeYong – yes, Riley – yes, Reavis – yes, Andrews – yes, Graalman – yes.

3. PROPOSED EXECUTIVE SESSION TO DISCUSS THE APPOINTMENTS, RESIGNATIONS AND EMPLOYMENT RECOMMENDATIONS LISTED ON EXHIBIT A OF THE AGENDA AS AUTHORIZED BY OKLA. STAT. TIT. 25 SECTION 307(B)(1)

A. Vote to Convene in Executive Session

Motion by ANDREWS, second by RILEY, to convene in Executive Session at 5:28 p.m. The motion carried (5 – 0) with the following votes: Andrews – yes, Riley – yes, DeYong – yes, Reavis – yes, Graalman – yes.

B. President's Acknowledgement of the Return of the Board to Open Session

PRESIDENT GRAALMAN acknowledged the return of the Board to open session at 6:24 p.m.

C. Statement of Executive Session Minutes

The following statement was made by TIM RILEY. During the Executive Session the following people were present: Bob Graalman, Mitsi Andrews, Dr. Camille DeYong, Tim Riley, Dustin Reavis, and Dr. Marc Moore. In the Executive Session the Board discussed the appointments, resignations and employment recommendations listed on Exhibit A of the agenda as authorized by Title 25 OKLA. STAT. Section 307(B)(1). Nothing else was discussed in Executive Session. No votes were taken in the Executive Session. This will constitute the minutes of the Executive Session.

4. CONSIDER AND VOTE TO APPROVE APPOINTMENTS, RESIGNATIONS AND EMPLOYMENT RECOMMENDATIONS LISTED ON EXHIBIT A OF THE AGENDA

Motion by RILEY, second by DEYONG, to approve the appointments, resignations, and employment recommendations listed on Exhibit A of the agenda, with the following site correction:

Extra-Duty Stipend for the 2019-2020 School Year Subject to the Execution of an Extra-Duty Contract

| <u>Name</u> | <u>Job Title</u> | <u>New</u> | <u>Site</u> | <u>Rate</u> |
|------------------|----------------------|------------|-------------|-------------|
| Garrett Sullivan | Head Boys Golf Coach | No | JH HS | 1250.00 |

and the following TBA appointments:

Appointment for 2019-2020 School Year

Position #: 130-176
 *Timothee Koerper
 Education: Bachelor, California State University - Fresno
 Years of Experience: 1 year
 Assignment: .520 FTE, Remedial Specialist, Will Rogers Elementary School
 Beginning Date: September 9, 2019

Appointment for 2019-2020 School Year

| <u>Name</u> | <u>Job Title</u> | <u>Position #</u> | <u>New</u> | <u>Hours</u> | <u>Site</u> | <u>Rate</u> |
|--------------------|---|-------------------|------------|--------------|-------------|-------------|
| *Tami Grubb | Bus Driver | 870-155 | No | 6.0 | TR | \$11.83 |
| *Holly Hassel | Bus Driver | 870-104 | No | 6.0 | TR | 11.83 |
| *Eun Her | Cook I | 760-105 | No | 7.0 | SNS | 11.61 |
| *Esmeralda Padilla | Cook I | 760-132 | No | 6.0 | SNS | 11.10 |
| *Justin Harris | Custodian | 320-105 | No | 8.0 | FAC | 11.10 |
| *Kyle Teter | Custodian | 320-125 | No | 8.0 | FAC | 11.10 |
| *Allison Genova | Teacher Asst-5 th | 130-168 | Yes | 7.0 | WR | 11.49 |
| *Katanna Hall | Teacher Asst-2 nd | 125-160 | Yes | 7.0 | WW | 11.49 |
| *Baylee Holmes | Teacher Asst-3 rd | 105-176 | Yes | 7.0 | HP | 11.49 |
| *Kristy Lees | Teacher Asst-1 st /2 nd | 115-164 | Yes | 7.0 | SR | 11.69 |
| *Marina Brown | Teacher Asst-SpEd | 120-146 | No | 7.0 | SK | 11.58 |
| *Rachel Fox | Teacher Asst-SpEd | 105-175 | No | 7.0 | HP | 11.77 |
| *Gloria Hunsicker | Teacher Asst-SpEd | 120-150 | No | 7.0 | SK | 11.77 |
| *Mattison Lemmons | Teacher Asst-SpEd | 105-174 | No | 7.0 | HP | 11.77 |
| *Morgan Rawls | Teacher Asst-SpEd | 120-147 | No | 7.0 | SK | 11.58 |
| *Michael Schaecher | Teacher Asst-SpEd | 505-166 | No | 7.0 | MS | 11.58 |
| *Megan Walker | Teacher Asst-SpEd | 130-149 | No | 7.0 | WR | 11.58 |
| *Regina Hickson | Teacher Asst-Title I | 135-155 | Yes | 7.0 | RI | 11.49 |

Extra-Duty Stipend for the 2019-2020 School Year Subject to the Execution of an Extra-Duty Contract

| <u>Name</u> | <u>Job Title</u> | <u>Position #</u> | <u>New</u> | <u>Site</u> | <u>Rate</u> |
|-------------|---------------------|-------------------|------------|-------------|-------------|
| *Jacob Gray | Asst Football Coach | | No | JH | 3000.00 |

| | | | | |
|-------------------|---|----|----|------------|
| *Abbigayle Marion | Head 9 th Grade Volleyball Coach | No | JH | 2500.00 |
| *Abbigayle Marion | Head 9 th Gr Girl's Basketball Coach | No | JH | 4000.00 |
| *Hannah Myers | Asst 7 th Grade Volleyball Coach | No | MS | 2000.00 |
| *Carson Walling | Asst 7 th Grade Football Coach | No | MS | 3000.00 |
| *Paul Watkins | Asst 7 th Grade Football Coach | No | MS | 3000.00 |
| *Noah Estes | PALS Teacher Asst | No | WW | 10.50/hour |
| *Kaitlin Robison | PALS Teacher Asst | No | SK | 10.50/hour |

The motion carried (5 – 0) with the following votes: Riley – yes, DeYong – yes, Reavis – yes, Andrews – yes, Graalman – yes. A complete list of approved personnel recommendations (Exhibit A) is attached to and made a part of these minutes.

Motion by DEYONG, second by RILEY, to reconvene this October 8, 2019 special meeting directly after the adjournment of the October 8, 2019 regular business meeting. The motion carried (5 – 0) with the following votes: DeYong – yes, Riley – yes, Reavis – yes, Andrews – yes, Graalman – yes.

1. 4:30 P.M. BOARD OF EDUCATION CALL TO ORDER AND ROLL CALL

At 9:17 p.m., the following motion was made by DEYONG, and seconded by ANDREWS. I move to reconvene the 4:30 p.m. special meeting of the Stillwater Board of Education. The motion carried (5 – 0) with the following votes: DeYong – yes, Andrews – yes, Reavis – yes, Riley – yes, Graalman – yes.

BOARD MEMBERS PRESENT:

| | |
|--------------------|----------------|
| Bob Graalman | President |
| Mitsi Andrews | Vice President |
| Dr. Camille DeYong | Member |
| Dustin Reavis | Member |
| Tim Riley | Member |

STAFF AND PARTICIPANTS PRESENT:

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| Dr. Marc Moore | Superintendent |
| Jericah Dawson | Chief Financial Officer/Treasurer |
| Annette Jones | Board Clerk/Minutes Clerk |

2. PRESENTATION AND CONSIDERATION OF PROPOSED 2019-2020 SCHOOL DISTRICT OPERATIONAL BUDGET

There was no board action taken on this item.

5. VOTE TO ADJOURN

Motion by RILEY, second by REAVIS, to adjourn at 9:23 p.m. The motion carried (5 – 0) with the following votes: Riley – yes, Reavis – yes, DeYong – yes, Andrews – yes, Graalman – yes.

STILLWATER BOARD OF EDUCATION

STILLWATER BOARD OF EDUCATION

Robert E. Graalman, Jr., President

Annette Jones, Minutes Clerk

I, the undersigned Clerk of the Stillwater Board of Education, District I-16, of Payne County, Oklahoma, certify that notice of the time, date, and place of this special meeting was faxed (October 4, 2019, at 1:35 p.m.) at least 48 hours prior to the meeting to the County Clerk of Payne County, Oklahoma.

I also certify that at least 24 hours prior to this special meeting, excluding Saturday, Sunday, and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent public view at the Stillwater Public Schools Administration Building, 314 S. Lewis, and on the school district's website located at www.stillwaterschools.com on October 7, 2019, at 3:00 p.m.

Witness my hand and seal of the Stillwater School District on October 8, 2019.

STILLWATER BOARD OF EDUCATION

(SEAL)

Annette Jones, Clerk

These minutes were officially approved by the Stillwater Board of Education on _____.

Annette Jones, Clerk
Stillwater Board of Education