

**STILLWATER BOARD OF EDUCATION**  
**MINUTES OF SPECIAL MEETING**  
**August 11, 2015**  
**5:00 p.m. Special Meeting**

**1. 5:00 P.M. BOARD OF EDUCATION CALL TO ORDER AND ROLL CALL**

The Board of Education of Independent School District No. 16 of Payne County, Oklahoma, met in special session at the Stillwater Public Schools Administration Building, 314 S. Lewis, on the eleventh day of August 2015. Board President, ERIC GUDGEL, called the meeting to order at 5:02 p.m. A quorum was present.

**BOARD MEMBERS PRESENT:**

Eric Gudgel	President
Debra Vincent	Vice President (arrived at 5:06 p.m.)
Kevin Clark	Member
Dr. Camille DeYong	Member
Dr. Bob Graalman	Member

**STAFF AND PARTICIPANTS PRESENT:**

Dr. Gay Washington	Interim Superintendent
Dr. Terry McCarty	Assistant Superintendent
Dr. Mike Shanahan	Human Resources Director
Phillip Storm	Chief Financial Officer
Annette Jones	Board Clerk

**PURPOSE OF THE MEETING**

- Meet in Executive Session to Discuss Personnel Matters Listed on Exhibit A of the Agenda, Negotiations with Employees and Representatives of Employee Groups including Certified and Support Employee Negotiations, the Appointment and/or Employment of a New Superintendent, and the Purchase or Appraisal of Real Property
- Possible Action on Personnel Recommendations listed on Exhibit A in Open Session
- Possible Action on Planning Period Deregulation Application for Stillwater Middle School
- Possible Action on Real Estate Purchase Contract

**2. APPROVAL OF AGENDA**

Motion by CLARK, second by GRAALMAN, to approve the agenda as presented. The motion carried (4 – 0) with the following votes: Clark – yes, Graalman – yes, DeYong – yes, Gudgel – yes.

**3. PROPOSED EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:**

- The Appointments, Resignations and Employment Recommendations listed on Exhibit A of the Agenda as Authorized by O.S. 25 §307(B)(1),
- The Negotiations with Employees and Representatives of Employee Groups including Certified and Support Employee Negotiations as Authorized by O.S. 25 §307(B)(2),
- The Appointment and/or Employment of a New Superintendent as Authorized by O.S. 25 §307(B)(1)&(7), and
- The Purchase of Real Property Located in Payne County, Oklahoma, to be used for School Purposes as Authorized by O.S. 25 §307(B)(3)

**A. Vote to Convene in Executive Session**

Motion by DEYONG, second by CLARK, to convene in Executive Session at 5:03 p.m. The motion carried (4 – 0) with the following votes: DeYong – yes, Clark – yes, Graalman – yes, Gudgel – yes.

**B. President's Acknowledgement of the Return of the Board to Open Session**

PRESIDENT GUDGEL acknowledged the return of the board to Open Session at 5:58 p.m.

### **C. Statement of Executive Session Minutes**

The following statement was made by KEVIN CLARK. During the Executive Session the following people were present: Eric Gudgel, Debra Vincent (arrived at 5:06 p.m.), Kevin Clark, Dr. Camille DeYong, Dr. Bob Graalman, Dr. Michael Shanahan, Dr. Terry McCarty (between 5:03-5:43 p.m.), Phillip Storm (between 5:03-5:43 p.m.), and Dr. Gay Washington (between 5:03-5:43 p.m.). In the Executive Session the Board discussed the appointments, resignations and employment recommendations listed on Exhibit A of the agenda as authorized by Title 25 OKLA. STAT. Section 307(B)(1), the negotiations with employees and representatives of employee groups including certified and support employee negotiations as authorized by Title 25 OKLA. STAT. Section 307(B)(2), the appointment and/or employment of a new superintendent, as authorized by Title 25 OKLA. STAT. Section 307(B)(1)&(7), and the purchase of real property located in Payne County, Oklahoma, to be used for school purposes as authorized by Title 25 OKLA. STAT. Section 307(B)(3). Nothing else was discussed in Executive Session. No votes were taken in the Executive Session. This will constitute the minutes of the Executive Session.

Move to item 5.

### **5. CONSIDER AND VOTE TO APPROVE THE FOLLOWING APPLICATIONS FOR DEREGULATION FROM THE OKLAHOMA STATE DEPARTMENT OF EDUCATION:**

- **Stillwater Middle School – (OAC 210:35-5-42)**

MIKE SHANAHAN stated that the purpose of this agenda item is to allow two teachers who are willingly forfeiting their planning periods for some part of the school year to coach at the high school. These teachers are paid for this planning period forfeiture. They are Danika Bushyhead and Kyle Love. Upon approval by the Board of Education, the deregulation application request will be sent to the Oklahoma State Board of Education for consideration.

Motion by CLARK, second by VINCENT, to approve the Deregulation Application (OAC 210:35-5-42) for Danika Bushyhead and Kyle Love with the Oklahoma State Department of Education for the 2015-2016 school year. The motion carried (5 – 0) with the following votes: Clark – yes, Vincent – yes, DeYong – yes, Graalman – yes, Gudgel – yes.

Move to item 4.

### **4. CONSIDER AND VOTE TO APPROVE APPOINTMENTS, RESIGNATIONS AND EMPLOYMENT RECOMMENDATIONS LISTED ON EXHIBIT A OF THE AGENDA**

Motion by CLARK, second by DEYONG, to approve the appointments, resignations, and employment recommendations listed on Exhibit A of the agenda. The following TBA appointments and were made:

#### **Appointment for 2015-2016 School Year**

\*Kathryn Anderson

Education: Masters, University of Central Oklahoma

Years of Experience: 5 years

Assignment: 1.000 FTE, Library Media Specialist, Westwood Elementary School

Beginning Date: August 17, 2015

New Hire

\*Karen Belden

Education: Bachelors, Friends University

Years of Experience: 4 years

Assignment: .520 FTE, Math Teacher, Stillwater Middle School

Beginning Date: August 17, 2015

New Hire

\*Andrea Bruno

Education: Bachelors, Oklahoma State University

Years of Experience: 0 years

Assignment: 1.000 FTE, 5<sup>th</sup> Grade Teacher, Skyline Elementary School

Beginning Date: August 17, 2015  
New Hire

\*Leya Bunn

Education: Bachelors, Oklahoma State University  
Years of Experience: 1 year  
Assignment: 1.000 FTE, 4<sup>th</sup> Grade Teacher, Westwood Elementary School  
Beginning Date: August 17, 2015  
New Hire

\*Jacob Clay

Education: Bachelors, Oklahoma State University  
Years of Experience: 0 years  
Assignment: 1.000 FTE, Physical Education Teacher, Westwood Elementary School  
Beginning Date: August 17, 2015  
New Hire

\*Megan Coatney

Education: Bachelors, University of Oklahoma  
Years of Experience: 3 years  
Assignment: 1.000 FTE, Assistant Band Director, Stillwater Junior High School  
Beginning Date: August 17, 2015  
New Hire

\*Caren Dickenson

Education: Bachelors, Oklahoma State University  
Years of Experience: 0 years  
Assignment: 1.000 FTE, 5<sup>th</sup> Grade Teacher, Highland Park Elementary School  
Beginning Date: August 17, 2015  
New Hire

\*Allison Dierlam

Education: Doctorate, University of Texas-Austin  
Years of Experience: 5 years  
Assignment: 1.000 FTE, 3<sup>rd</sup> Grade Teacher, Highland Park Elementary School  
Beginning Date: August 17, 2015  
New Hire

\*Terrell Hurst

Education: Bachelors, Southern Utah University  
Years of Experience: 7 years  
Assignment: 1.000 FTE, STEM Teacher, Stillwater Junior High School  
Beginning Date: August 17, 2015  
New Hire

\*Karen Jones

Education: Masters, Northwest Nazarene University  
Years of Experience: 2 years  
Assignment: 1.000 FTE, Academic Interventionist, Highland Park Elementary School  
Beginning Date: August 17, 2015  
New Hire

\*Karetha Kelley

Education: Bachelors, Southwestern Oklahoma State University  
Years of Experience: 9 years  
Assignment: 1.000 FTE, Academic Interventionist, Highland Park Elementary School  
Beginning Date: August 17, 2015  
New Hire

\*Kalee Kunkel

Education: Bachelors, Oral Roberts University  
Years of Experience: 1 year

Assignment: 1.000 FTE, Physical Education Teacher, Skyline Elementary School  
Beginning Date: August 17, 2015  
Rehire

\*Jesse Leigh  
Education: Bachelors, Oklahoma State University  
Years of Experience: 9 years  
Assignment: 1.000 FTE, Computer Technology Teacher, Stillwater High School  
Beginning Date: August 17, 2015  
New Hire

\*Shay Lower  
Education: Masters, Grand Canyon University  
Years of Experience: 17 years  
Assignment: 1.000 FTE, Academic Interventionist, Highland Park Elementary School  
Beginning Date: August 17, 2015  
New Hire

\*Lori Mayfield  
Education: Masters, East Central University  
Years of Experience: 2 years  
Assignment: 1.000 FTE, 3<sup>rd</sup> Grade, Skyline Elementary School  
Beginning Date: August 17, 2015  
New Hire

\*Ann McAdams  
Education: Bachelors, Oklahoma State University  
Years of Experience: 15 years  
Assignment: 1.000 FTE, Special Education Teacher, Stillwater Junior High School  
Beginning Date: August 17, 2015  
New Hire

\*Holly Moore  
Education: Bachelors, Oklahoma State University  
Years of Experience: 7 years  
Assignment: .520 FTE, Reading Interventionist, Westwood Elementary School  
Beginning Date: August 17, 2015  
New Hire

\*Justin Perkins  
Education: Bachelors, Western Governors University  
Years of Experience: 2 years  
Assignment: 1.000 FTE, Math Teacher, Stillwater Junior High School  
Beginning Date: August 17, 2015  
New Hire

\*Linda Poe  
Education: Doctorate, Oklahoma State University  
Years of Experience: 1 year  
Assignment: 1.000 FTE, Counselor, Skyline Elementary School  
Beginning Date: August 17, 2015  
New Hire

\*LeAnn Reagan  
Education: Bachelors, Oklahoma State University  
Years of Experience: 1 year  
Assignment: 1.000 FTE, 1<sup>st</sup> Grade Teacher, Highland Park Elementary School  
Beginning Date: August 17, 2015  
Rehire

\*Rebecca Reeves  
Education: Bachelors, Oklahoma State University

Years of Experience: 1 year  
 Assignment: 1.000 FTE, 2<sup>nd</sup> Grade Teacher, Westwood Elementary School  
 Beginning Date: August 17, 2015  
 New Hire

\*Hope Shepard  
 Education: Bachelors, Oklahoma State University  
 Years of Experience: 0 years  
 Assignment: 1.000 FTE, English Teacher, Stillwater High School  
 Beginning Date: August 17, 2015  
 New Hire

\*Cody Sherburn  
 Education: Masters, Oklahoma State University  
 Years of Experience: 1 year  
 Assignment: 1.000 FTE, Computer Teacher, Stillwater Middle School Teacher  
 Beginning Date: August 17, 2015  
 Rehire

\*Carolyn Smith  
 Education: Masters, University of Central Oklahoma  
 Years of Experience: 41 years  
 Assignment: 1.000 FTE, Reading Specialist, Skyline Elementary School  
 Beginning Date: August 17, 2015  
 Rehire

**Appointment for 2015-2016 School Year**

<u>Name</u>	<u>Position</u>	<u>Hours</u>	<u>Site</u>
*Patricia Bock	Cook I	6.0	CN
*Jennifer Buchholz	Office Asst-Attendance	7.5	WR
*Laura Clark	Cook I	6.0	CN
*Angela Edwards	Teacher Asst-K	6.5	WW
*Caitlin Gipson	Teacher Asst-SpEd	7.0	MS
*Deanna Greene	Cook I	6.5	CN
*Angel Hanson	Teacher Asst-SpEd	7.0	MS
*Brenda Henderson	Cook I	7.0	CN
*Nikki Hicks	Teacher Asst-PreK	7.0	SK
*Kristin Janloo	Teacher Asst-SpEd	7.0	HP
*Paula Lansford	Teacher Asst-SpEd	7.0	WW
*Tracy Latham	Teacher Asst-SpEd	7.0	HP
*Seth Manske	Academic & Behavior Asst	7.0	SK
*Sarah Silvers	Teacher Asst-SpEd	7.0	WW
*Jerry Suiter	Bus Driver I	6.0	TR
*Tonya Tyner	Office Assistant	7.5	JH
*Phillip Ward	Bus Driver	6.0	TR
*Morgan Webb	Office Asst-Health Room	7.0	WR
*Wanda Webb	Cook I	6.5	CN

**Extra Duty Stipend for the 2015-2016 School Year Subject to the Execution of an Extra Duty Contract**

<u>Name</u>	<u>Position</u>	<u>Site</u>
*Allison Hoffman	Softball Asst Coach	HS

**Appointment for 2015-2016 School Year**

Junior High School Assistant Principal  
 \*Name: George Horton  
 Beginning Date: July 27, 2015

Salary: \$58,324 + benefits (correction)

Contract Days: 220 days

The motion carried (5 – 0) with the following votes: Clark – yes, DeYong – yes, Graalman – yes, Vincent – yes, Gudgel – yes. A complete list of approved personnel recommendations (Exhibit A) is attached to and made a part of these minutes.

Move to item 6.

**6. DISCUSSION, CONSIDERATION AND VOTE TO APPROVE A CONTRACT BETWEEN THE DISTRICT AND GERALDINE KNIGHT FOR THE PURCHASE OF THE FOLLOWING DESCRIBED REAL ESTATE:**

A portion of Block 9, Duck Addition to the City of Stillwater, Payne County, Oklahoma more particularly described as follows: Beginning at the SW Corner of Lot 5, Block 9 thence North 65 feet; thence East 80 feet, thence North 10 feet; thence East 62.5 feet to the East line of Lot 6, Block 9; thence South 75 feet; thence West 142.5 feet to the Point of Beginning a/k/a 523 S. Willis Street, Stillwater, Oklahoma

Motion by GUDGEL, second by GRAALMAN, to approve a contract between Geraldine Knight and Stillwater Public Schools for the purchase of the property as listed above a/k/a 523 S. Willis Street, Stillwater, Oklahoma, for the purchase price of \$150,000.00. The motion carried (5 – 0) with the following votes: Gudgel – yes, Graalman – yes, Clark – yes, DeYong – yes, Vincent – yes. A copy of the contract is included in the minutes file.

**7. VOTE TO ADJOURN**

Motion by DEYONG, second by VINCENT, to adjourn at 6:02 p.m. The motion carried (5 – 0) with the following votes: DeYong – yes, Vincent – yes, Clark – yes, Graalman – yes, Gudgel – yes.

STILLWATER BOARD OF EDUCATION

STILLWATER BOARD OF EDUCATION

\_\_\_\_\_  
Eric Gudgel, President

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Annette Jones, Minutes Clerk

I, the undersigned Clerk of the Stillwater Board of Education, District I-16, of Payne County, Oklahoma, certify that notice of the time, date, and place of this special meeting was faxed (August 7, 2015 at 2:12 p.m.) at least 48 hours prior to the meeting to the County Clerk of Payne County, Oklahoma.

I also certify that at least 24 hours prior to this special meeting, excluding Saturday, Sunday, and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent public view at the Stillwater Public Schools Administration Building, 314 S. Lewis, and on the school district’s website located at [www.stillwaterschools.com](http://www.stillwaterschools.com) on August 10, 2015 at 10:00 a.m.

Witness my hand and seal of the Stillwater School District on August 11, 2015.

STILLWATER BOARD OF EDUCATION

(SEAL)

\_\_\_\_\_  
Annette Jones, Clerk

These minutes were officially approved by the Stillwater Board of Education on \_\_\_\_\_.

\_\_\_\_\_  
Annette Jones, Clerk  
Stillwater Board of Education