

STILLWATER BOARD OF EDUCATION
March 12, 2019
7:00 p.m. Regular Business Meeting
Stillwater Public Schools Administration Building
314 S. Lewis
Stillwater, OK 74074

7:00 P.M. BUSINESS SESSION AGENDA

1. CALL TO ORDER AND ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. COMMUNICATIONS/PUBLIC INTEREST
 - A. Highland Park Elementary School Community Partner Recognition
 - B. Recognition of Eric Gudgel for Years of Service (2010-2019) on Stillwater Board of Education
 - C. Superintendent's Report
 - D. Board Communications
 - E. Public Comments – *Patrons who wish to address the Board of Education shall be required to submit form BED-E prior to the start of the meeting*
4. CONSENT AGENDA **(Action)**

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one board vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

 - A. February 12, 2019, 5:00 p.m. Special Meeting Minutes
 - B. February 12, 2019, 6:30 p.m. Regular Meeting Minutes
 - C. Transfer and Summary of Activity Account Funds
 - D. Activity Account Fundraising Projects
 - E. Encumbrances and Accounts Payable (approval of encumbrance numbers as listed):
 - 2018-2019 General Fund Encumbrances #934-1034 totaling \$112,673.81
 - 2018-2019 Building Fund Encumbrances #40-53 totaling \$21,017.77
 - 2018-2019 Child Nutrition Fund Encumbrances #63-66 totaling \$752.30
 - 2018-2019 Bond 31 Fund Encumbrances #305-319 totaling \$23,808.77
 - F. Change Orders (approval of encumbrance numbers as listed):
 - 2018-2019 General Fund Encumbrances #47, 61, 858, 861, 932
 - 2018-2019 Building Fund Encumbrances #2, 3, 4, 5, 26
 - 2018-2019 Bond Fund 31 Encumbrances #237, 273, 276
 - G. Maintenance Contract Renewal with Otis Elevator Company
 - H. TIPS Interlocal Purchasing System Agreement
 - I. Affiliation Agreement with Northeastern State University
 - J. Second Reading and Approval of New SPS Policies or Existing Policy Revisions:
 - 1) BBB School Board Members Term of Office
 - 2) DABC Procedures in Cases of Arrest or Criminal Charges of Employees or Persons Providing Services to the School District
 - 3) DMB Professional Growth and Development
 - 4) DO Suspension, Dismissal and Nonreemployment of Teachers
 - 5) EIAE Proficiency Based Promotion

- 6) FD Student Residency
- 7) FDA Enrollment Requirements
- 8) FFG-E SPS Suspected Child Abuse or Neglect Report
- K. Architect's Report and 2017 Bond Update
- L. Declare Vehicles as Surplus Property
- M. Approve Nabholz use of Construction Management (CM) Contingency and Allowances for Sangre Ridge Elementary School Renovation and Expansion Project

<u>#</u>	<u>Description</u>	<u>Amount</u>
05	Repair Leaking Tee Fitting	\$ 709.15
23	SW Drywall EWO 01	\$ 766.52
27	Existing Roof Drain Replacement	\$ 4,160.38
29	Temp Waterproofing at Existing	\$ 582.45
31	Replace Existing Non-Working Valves	\$ 1,755.68
42	Add to Perform the Admin Area Demolition after Hours	\$ 1,533.88
58	PR No.009 R 1 Roller Shades	\$ 1,649.44
62	ASI-001 – PCCO-001 Reconciliation	\$ (12,214.96)
63	Temporary Fence Reconciliation	\$ 4,548.17
64	ASI-005 Paint Changes	\$ 377.41
65	Sidewalk Replacement at Gas Line Tie-in Removed and Damaged by ONG	\$ 1,103.13
67	Ceiling Repair and Repaint Costs at Girls 149	\$ 1,549.63
68	Relocate Existing Storm Piping at New Gym Footprint	\$ 1,997.17
69	Hollow Metal Frame Install and Grout Fill	\$ 800.56

- N. Approve Nabholz use of Construction Management (CM) Contingency and Allowances for New Westwood Elementary School Construction Project

<u>#</u>	<u>Description</u>	<u>Amount</u>
005	PR#2 Re-Route Sanitary Sewer	\$ (8,714.63)
008	Additional Classroom Lighting	\$ 9,997.63
013	Scarify and Compact Aggregate Base Under Sidewalk 6" C900 DR14	\$ 15,653.85
014	Add Concealed Overhead Stops per ASI #02	\$ 2,480.00
019	PR#3 – Best Area of Refuge	\$ 1,498.92
020	PR#6 – Classroom Audio Enhancement	\$ 73,831.00
022	PR#8 – Replace Ceiling Mount Projectors	\$ 2,016.00
028	FEMA Door Frame Changes	\$ 13,460.00

- O. Approve Nabholz use of Construction Management (CM) Contingency and Allowances for Stillwater Middle School Renovation and Expansion Project

<u>#</u>	<u>Description</u>	<u>Amount</u>
06	Relocation of Irrigation Water	\$ 2,855.00
07	Install Sanitary Sewer Man Holes	\$ 13,128.57
08	Emergency Egress Requirements	\$ 19,908.54

- P. Selser Schaefer Architect Contract Amendment Number R13090.003 for New Westwood Elementary School Construction Project

5. BUSINESS/FINANCE

- A. Consider and Vote to Approve Treasurer's Report **(Action)**
- B. Receive Bond Expenditures and Revenues Report **(Information)**

6. EDUCATIONAL SERVICES

- A. Receive Presentation of A-F Report Cards **(Information)**

- B. Consider and Vote to Approve Early Release Plan for 2019-2020 **(Action)**
 - C. Receive Highland Park Elementary School Plan for Excellence **(Information)**
7. OPERATIONS
- A. Receive Westwood Elementary Owner's Representative Report **(Information)**
 - B. Receive Stillwater Middle School Owner's Representative Report **(Information)**
 - C. Receive Sangre Ridge Elementary School Owner's Representative Report **(Information)**
 - D. Receive Baseball Facility Owner's Representative Report **(Information)**
 - E. Receive Safety and Security Update **(Information)**
8. OTHER REPORTS/RECOMMENDATIONS
- A. Receive First Reading of the Following SPS Policy Revisions: **(Information)**
 - 1) CLB Equipment Accountability
 - 2) DEE-R Travel and Expense Reimbursement
 - 3) EHBH Alternative Education
 - 4) EHDC Concurrent Enrollment
 - 5) EHDD-R Concurrent Enrollment, Regulation
 - 6) FEA SPS In-District Transfers
 - 7) FFACA Administering Medication to Students
 - 8) FMA Extracurricular Activities
 - B. Consider and Vote to Approve SPS Elementary Attendance Boundaries for the 2019-2020 School Year **(Action)**
9. EXECUTIVE SESSION
- A. Proposed Executive Session to Discuss the Appointments, Resignations and Employment Recommendations Listed on Exhibit A of the Agenda as Authorized by OKLA. STAT. tit. 25 Section 307(B)(1) **(Action)**
10. OPEN SESSION, FINAL ITEMS
- A. President's Acknowledgement of the Return of the Board to Open Session
 - B. Statement of Executive Session Minutes
 - C. Consider and Vote to Approve Appointments, Resignations and Employment Recommendations Listed on Exhibit A of the Agenda **(Action)**
11. ADJOURNMENT
- A. Vote to Adjourn **(Action)**

This agenda was posted on the inside of the front door (visible from outside the building) of the Administration Building (314 S. Lewis), and on the School District's website located at www.stillwaterschools.com on March 11, 2019 at 3:00 p.m. Notice of this regular meeting was given to the Payne County Clerk prior to December 15, 2018. Notification to reschedule this regular March 12, 2019 meeting from 6:30 p.m. to 7:00 p.m. was given to the Payne County Clerk at 3:00 p.m. on February 14, 2019.

STILLWATER BOARD OF EDUCATION



Annette Jones, Clerk

**EXHIBIT A
PERSONNEL RECOMMENDATIONS
STILLWATER PUBLIC SCHOOLS
March 12, 2019**

A. CERTIFIED PERSONNEL

APPOINTMENT – 25 O.S. §307(B)(1)

Appointment for 2018-2019 School Year

Position #: 050-153
TBA
Assignment: 1.000 FTE, School Psychologist, Stillwater Schools
Beginning Date: February 27, 2019

Position #: 130-104
TBA
Assignment: 1.000 FTE, Physical Education Teacher, Will Rogers Elementary School
Beginning Date: February 21, 2019

Appointment for 2019-2020 School Year

Position #: 125-109
TBA
Assignment: 1.000 FTE, 1st Grade Teacher, Westwood Elementary School
Beginning Date: August 15, 2019

Position #: 105-117
TBA
Assignment: 1.000 FTE, 3rd Grade Teacher, Highland Park Elementary School
Beginning Date: August 15, 2019

Position #: 105-131
TBA
Assignment: 1.000 FTE, Library Media Specialist, Highland Park Elementary School
Beginning Date: August 15, 2019

Position #: 130-175
TBA
Assignment: 1.000 FTE, Elementary Teacher, Will Rogers Elementary School
Beginning Date: August 15, 2019

Position #: 115-127
TBA
Assignment: 1.000 FTE, Kindergarten Teacher, Sangre Ridge Elementary School
Beginning Date: August 15, 2019

Extra-Duty Stipend for the 2018-2019 School Year Subject to the Execution of an Extra-Duty Contract

<u>Name</u>	<u>Job Title</u>	<u>New</u>	<u>Site</u>
Melanie Brandes	After School Art	No	WR
Leann Cain	After School Art	No	SK
Annie Ortiz	After School Tech	No	SK

RESIGNATION – 25 O.S. §307(B)(1)

Resignation/Retirement

Position #: 135-117

Megan Alberse

Assignment: 1.000 FTE, 5th Grade Teacher, Richmond Elementary School

Beginning Date: August 14, 2018

Ending Date: May 24, 2019

Reason: Resignation

Position #: Leave of Absence

Hanna Bellemy

Assignment: 1.000 FTE, 5th Grade Teacher, Richmond Elementary School

Beginning Date: August 16, 2012

Ending Date: May 25, 2018

Reason: Resignation

Position #: 105-111

Brooke Cochran

Assignment: 1.000 FTE, 2nd Grade Teacher, Highland Park Elementary School

Beginning Date: August 17, 2016

Ending Date: May 24, 2019

Reason: Resignation

Position #: 115-132

Shenista Furman

Assignment: 1.000 FTE, Library Media Specialist, Sangre Ridge Elementary School

Beginning Date: October 31, 1972

Ending Date: May 24, 2019

Reason: Retirement

Position #: 130-119

Emily Gray

Assignment: 1.000 FTE, 5th Grade Teacher, Will Rogers Elementary School

Beginning Date: August 14, 2018

Ending Date: May 24, 2019

Reason: Resignation

Position #: 105-117
 Kelly Johnson
 Assignment: 1.000 FTE, 3rd Grade Teacher, Highland Park Elementary School
 Beginning Date: August 16, 1993
 Ending Date: May 24, 2019
 Reason: Retirement

Position #: 135-106
 Maggie McMurry
 Assignment: 1.000 FTE, 1st Grade Teacher, Richmond Elementary School
 Beginning Date: August 14, 2017
 Ending Date: May 24, 2019
 Reason: Resignation

Position #: 130-141
 Danielle Magrini
 Assignment: 1.000 FTE, Special Services, Will Rogers Elementary School
 Beginning Date: August 17, 2015
 Ending Date: May 24, 2019
 Reason: Resignation

Position #: 130-115
 Andrea Nance
 Assignment: 1.000 FTE, 3rd Grade Teacher, Will Rogers Elementary School
 Beginning Date: August 14, 2018
 Ending Date: May 24, 2019
 Reason: Resignation

Position #: 125-119
 Angie Tompkins
 Assignment: 1.000 FTE, 4th Grade Teacher, Westwood Elementary School
 Beginning Date: August 19, 2015
 Ending Date: May 24, 2019
 Reason: Resignation

B. SUPPORT PERSONNEL

APPOINTMENT – 25 O.S. §307(B)(1)

Appointment for 2018-2019 School Year

<u>Name</u>	<u>Job Title</u>	<u>Position #</u>	<u>New</u>	<u>Hours</u>	<u>Site</u>
TBA	Data Entry	480-107	No	4.0	IT
TBA	Office Asst/Attendance	120-131	No	7.5	SK
TBA	Custodian	320-125	No	8.0	FAC
TBA	Bus Driver II	870-132	No	6.0	TR

Appointment Pursuant to Change in Contract for School Year 2018-2019

<u>Name</u>	<u>Job Title</u>	<u>Position #</u>	<u>Hours</u>	<u>Site</u>
Leshia Nelson	Teacher Asst-SpEd	610-167	7.0	JH
To	Teacher Asst-SpEd III	610-170	7.0	JH
Rick Whitney	Substitute Driver	870-149		TR
To	Bus Driver I	870-117	6.0	TR

Extra-Duty Stipend for the 2018-2019 School Year Subject to the Execution of an Extra-Duty Contract

<u>Name</u>	<u>Job Title</u>	<u>New</u>	<u>Site</u>
TBA	Asst Girls Soccer Coach	No	HS
TBA	Asst Tennis Coach	No	HS
TBA	Asst Boys Soccer Coach	No	HS

RESIGNATION – 25 O.S. §307(B)(1)

Resignation/Retirement

<u>Name</u>	<u>Job Title</u>	<u>Position #</u>	<u>Hours</u>	<u>Site</u>	<u>Effective</u>
Melba Battles	Bus Aide	870-151	6.0	TR	1/16/2019
Alison Chance	Teacher Asst-SpEd	105-153	7.0	HP	5/24/2019
Emily Willingham	Teacher Asst-SpEd	105-152	7.0	HP	5/24/2019

C. ADMINISTRATIVE PERSONNEL

APPOINTMENT – 25 O.S. §307(B)(1)

Appointment Pursuant to Summer School Extra Duty for 2018-2019 School Year

<u>Name</u>	<u>Job Title</u>	<u>New</u>	<u>Site</u>
Dane Sallaska	Elementary Summer School Administrator	No	WR

D. SUBSTITUTES

APPOINTMENT – 25 O.S. §307(B)(1)

Appointment for 2018-2019 School Year

<u>Name</u>	<u>Job Title</u>
TBA	Substitute
TBA	Substitute
TBA	Substitute
TBA	Substitute
TBA	Substitute
TBA	Substitute
TBA	Substitute
TBA	Substitute
TBA	Substitute

Exhibit A was posted with the agenda on the inside of the front door (visible from outside the building) of the Administration Building (314 S. Lewis), and on the School District's website located at www.stillwaterschools.com on March 11, 2019 at 3:00 p.m.

STILLWATER BOARD OF EDUCATION



Annette Jones, Clerk