

**STILLWATER BOARD OF EDUCATION  
MINUTES OF REGULAR MEETING  
May 13, 2014  
6:30 p.m. Regular Business Meeting**

**1. 6:30 P.M. BOARD OF EDUCATION REGULAR SESSION CALL TO ORDER AND ROLL CALL**

The Board of Education of Independent School District No. 16 of Payne County, Oklahoma, met in regular session at the Stillwater Public Schools Administration Building, 314 S. Lewis, on the thirteenth day of May, 2014. Board President, JOHN PRICE, called the meeting to order at 6:30 p.m. A quorum was present.

**BOARD MEMBERS PRESENT:**

John Price	President
Kevin Clark	Member
Camille DeYong	Member
Debra Vincent	Member

**BOARD MEMBERS ABSENT:**

Eric Gudgel	Vice President
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**STAFF AND PARTICIPANTS PRESENT:**

Ann Caine	Superintendent
Terry McCarty	Assistant Superintendent
Gay Washington	Assistant Superintendent
Phillip Storm	Chief Financial Officer/Treasurer
Annette Jones	Board Clerk
Kendra Rider	Richmond Elementary Principal
Joye Condley	Richmond Elementary Student
Monty Karns	OSU Long Range Facilities
Doug Chesbro	Wrestling Coach
Wrestlers:	
Tyler Dieringer	Jordan Dieringer
Jacob Fontanez	Benny Teegarden
Kaid Brock	Tristan Moran
Joseph Smith	Chandler Rogers
Kurt Goebel	Swimming Coach
Swimmers:	
Kyle Goebel	Alexx Thomas
Charles Clark	Travis Barras
Matthew Tree	Jacob Tree
Layne Njaa	Kayla Dunn
Andrew Mitchell	Trey Cushing
Mareike Garber	Tim Ilgenstein
Sarah Carpenter	Isabelle Smith
Brooke Njaa	Victoria Dina
Jim Ryan	Retired SPS
Tucker Barnard	Athletic Director
Brian Warwick	Asst. Principal/Asst. Athletics Director
Shelley Mitchell	1620 N. Wildwood
Jana Phillips	2107 S. Celia
Anna Hicks	8 Yellowbrick Rd.
Mitsi Andrews	414 E. Amethyst

**2. PLEDGE OF ALLEGIANCE**

Richmond Elementary student, JOYE CONDLEY, led board members, staff and participants in the Pledge of Allegiance to the American flag.

**3. PREVIEW/APPROVAL OF AGENDA**

Motion by VINCENT, second by CLARK, to approve the agenda as presented. The motion carried (4 – 0) with the following votes: Vincent – yes, Clark – yes, DeYong – yes, Price – yes.

#### **4. COMMUNICATIONS/PUBLIC INTEREST**

##### **A. Superintendent's Report**

The following was reported by SUPERINTENDENT CAINE.

Congratulations to the 8th grade band that performed in the district Concert Band contest at Edmond Santa Fe High and received top ratings. They earned three superior ratings on stage in the concert band portion of the contest, and went on to earn a superior rating in the sight reading portion of the contest as well. These superior ratings also qualified them to receive the OSSAA Outstanding Achievement Award, given only to those junior bands earning straight superior ratings in both areas of performance.

Congratulations to the following SJHS students that competed in the second round of the OSSM middle school contest. Congratulations to: Laura Deng-Division III First Place Eighth Grade Female, Samantha Gorrell-Division III Third Place Eighth Grade Female, Aaron Park-Division III First Place Eighth Grade Male, Kyle VanDeventer-Division III First Place Eighth Grade Male, Nikita Froseth-Division III Second Place Eighth Grade Male, Ian Chakraborty-Division III Second Place Eighth Grade Male, and Ruida Zeng-Division III Second Place Eighth Grade Male.

Several students in Mrs. Hammack's 7<sup>th</sup> grade Engineering class placed at the State TSA Competition and now qualify to attend the TSA National Competition in Washington, DC in June. They are: Eli Halcomb (1<sup>st</sup> place digital photography), and Joshua Skilling and Alexia Mathews (3<sup>rd</sup> in construction challenge). Congratulations to Mrs. Hamack and her students.

The Stillwater Junior High TSA team competed in the state competition at Rose State College. Taking first place in Technical Design and Sketching were Corbin Treadwell and Aaron Xavier. Placing in the top four in the Technology Bowl was the team of Courtney Andrews, Aaron Xavier and Corbin Treadwell. Placing in the top ten in Electrical Applications were Beth Baker and Austin Short.

Congratulations to Dr. Washington for writing and receiving a \$4909 grant from the Communities Foundation. With the grant we can purchase books, provide tutoring and transportation to summer school for the students in Whispering Hills and Crestview Community this summer!

On May 16, The OK Cooperative Extension will have a bug petting event at Highland Park. The Extension has the only live bug petting zoo in the state. This presentation comes with more than 25 species of living arthropods as well as a knowledgeable, passionate, and entertaining professional entomologist who will walk the students through their arthropod discovery and exploration.

In SHS news, all three of our arts groups (Band, Chorale, and Orchestra) were named the Academic State Champions for this year. Both soccer teams made the playoffs for the first time ever. Jason Carley, SHS Class of 89 and SHS Teacher was named SPS Teacher of the Year. Congratulations to Doug Chesbro, selected as the OK Wrestling Coach of the Year. Luke Davis, SHS junior, was elected Youth in Government State Governor and is the son of SHS Journalism teacher Curtis Davis. SMAC's total contribution to Turning Point Ranch is \$48,000-more than double what they hoped to receive.

Congratulations to Will Rogers fifth graders who placed 3rd in the Oklahoma Odyssey of the Mind. Also, congratulations to the Will Rogers fourth and fifth grade Will Rogers Choir Ensembles who received Excellent ratings on their performances at the Tri-State Music Festival.

Congratulations to SHS cook, Annette Turner, who has been awarded the School Nutrition Association Southwest Region Heart of the Program Award. Heart of the Program is the "employee of the year". The Employee of the Year Award recognizes non-managerial school nutrition employees for the contributions they have made throughout their school nutrition career. The southwest region includes OK, TX, AR, KS, CO, and LA. Annette will be recognized at the SNA National Convention in July in Boston, where she will be under consideration for the National Employee of the Year.

Congratulations to the following students for receiving an Award of Excellence at the OK PTA Reflections Contest. They will now compete on the national level: Abigail High-SHS, Lucas Crawford-Skyline, Tess Tracy-Westwood, Laura Deng-SJHS and Jonathan Ku-Sangre Ridge.

Finally, we wish our Class of 2014 the best of luck as they embark on the next phase of their lives. Graduation is Friday, May 23, 8:00 p.m., at Gallagher-Iba Arena. May 23 is also the last day of school so I hope our students and staff have a safe and relaxing summer. See you on the first day of school, Tuesday, August 19.

## **B. State Championship Recognition for Wrestling, Boys and Girls Swimming**

The wrestling team won the 6A State Championship this year. The last time Stillwater High School won the state championship was in 1970. The team also won the state championship in 1969. The 2014 OSSAA Class 6A State Wrestling Champions include: Andrew Nieman, Tyler Dieringer, Jacob Fontanez, Benny Teegarden, Kaid Brock, Tristan Moran, Joseph Smith, Chandler Rogers, and Jordan Dieringer.

The men's swim team won the 5A State Championship this year and the women were 5A runner-up (2nd place) for the third year in a row. The men's team also won the academic state championship. The 2014 OSSAA Class 5A Boys State Swimming Champions are: Kyle Goebel, Ben Cowles, Charles Clark, Travis Barras, Matthew Tree, Jacob Tree, Layne Njaa, Maxwell Johnson, Andrew Mitchell, Trey Cushing, Nate Carman, Tim Ilgenstein, Seth Flack, and Kevin Owens. Members of the 2014 OSSAA Class 5A Girls State Swimming include: Sarah Carpenter, Samantha Schroeder, Brooke Njaa, Victoria Dina, Alexx Thomas, Baby Phares, Kayla Dunn, Isabelle Smith, Hannah Thomas, and Mareike Garber.

## **C. Discussion of Future District Advisory Committees**

SUPERINTENDENT CAINE reported that from time-to-time advisory committees are created to serve as a two-way communication between the community and the school board as provided in policy BDF. Several committees are currently in place such as the Gifted/Talented Advisory Committee, Strategic Planning Committee, and the Long Range Facilities Committee.

While the district has a board policy that addresses “short-term” advisory committees, the board of education has the authority to approve a new type of committee with duties and responsibilities such as standing “on-going” committees.

In an effort to increase and improve communication, the administration would like to recommend the addition of the three committees listed below.

**Curriculum and Technology:** to assist in the development of recommendations for instructional improvement, including:

- Review existing instructional programs
- Make recommendations for new programs
- Conduct studies of instructional topics from time to time
- Serve as legislative liaison, communicating with our local legislators about curriculum and technology matters, as well as communicating with our public about these matters

**Facilities:** to assist in the continuous, systematic review of district facilities and capital improvements, including:

- Make recommendations to the school board on annual school facilities plan which includes the ten-year long range facilities plan and recommendations for funding (replaces existing LRFC)
- Assist the school board in providing the community with information concerning school facilities
- Serve as legislative liaison

**Finance:** to provide advice and insight to the school board to help maintain fiscal integrity, public confidence, and wise stewardship of taxpayer resources, including:

- Assist in educating the community about the budgeting process
- Study special topics or issues related to school finance
- Serve as legislative liaison

Dr. Caine will work with principals and parent groups to acquire membership for these committees, and will bring the duties and responsibilities, the type of committee and other

specifics to the board of education for consideration. The committee membership will range in size depending on the scope of the responsibilities. This was a discussion item only. No board action was taken.

#### **D. Public Comments**

Jana Phillips and Shelley Mitchell addressed the board concerning the proposed budget cuts. Anna Hicks talked about communications. Mitsi Andrews spoke to an acronym called TACT.

**E. Board Response to Submitted Questions:** Questions or inquiries by individuals who wish an answer from the board at an official meeting must be presented in writing to the clerk of the board at least ten (10) days prior to the meeting at which the question or inquiry is to be answered. The following questions or inquiries have been submitted:

- 1) How can the public can gain access to the detailed board information packets prior to the monthly and special board meetings in order to better understand the questions, discussion and votes at those meetings.**

Packets for regular school board meetings are on file at the Stillwater Public Library the day/morning of the meeting. The library retains copies on file for a period of one (1) year. Packets will in the future be available to the public via school district website at [www.stillwaterschools.com](http://www.stillwaterschools.com).

- 2) Board Policy BED-R states that the board president will permit discussion with audience participation at the board's discretion. Is there any reason why the board meetings cannot regularly include a time for two-way public inquiry and discussions of agenda items before the votes are called?**

The Open Meetings Act permits the public to view board meetings. It does not give the public the right to participate in school board meetings. A board may allow a time for public input or statements to the board, but citizens do not have the right to be a part of the meeting and participate in board member deliberations under the Open Meetings Act.

A policy and set procedure is in place for when the board chooses to allow public participation. Board members are not permitted to render decisions, discussions, or responses during public comments, but rather accept remarks as information.

- 3) Why has the amount of electricity expense being paid out of the General Fund increased by 43% and what is being paid out of the Building Fund decreased by 42% since 2008-2009? Forty-three percent (43%) of the \$802,000 budgeted for 2013-2014 is \$345,000. If we were still paying that out of the Building Fund it seems some of the proposed cut items such as eliminate 6 certified positions for a savings of \$300,000 or elementary class size of \$300,000 would not need to be implemented. All other split budget items have remained relatively stable since 2008-2009.**

The percentages quoted in the question are incorrect, but the point of the question is.... could we do more with the Building Fund to help the General Fund? If you compare the "split budget items" as shown in the Building Fund section of the current operating budget, you will see that the total budgeted from the Building Fund for these items in the current year is actually a little more than was spent in 2008-09 (\$1,428,000 current...\$1,416,000 in 2008-09). So the budgeted burden for the Building Fund for these items has increased slightly as compared to 2008-09. Additionally, last month the board approved a change order increase of \$55,000 to the Building Fund encumbrance for gas expenses and is being asked to approve an increase of \$150,000 this month to the Building Fund for electricity expenses. With these change orders included, the Building Fund will be absorbing well over \$200,000 more of these costs than it did in 2008-09.

There have been robust conversations at previous board meetings regarding using the Building Fund for these types of expenses. Some board members (both current and previous) have expressed a preference for moving all of these expenses into the General Fund to free up Building Fund monies for capital outlay. In the current school funding climate, this has not been possible.

In summary, rather than utilizing the building fund less for these split budget items as is implied in the question, we are actually spending significantly more in the building fund now than in 2008-09.

- 4) **Were there any past or recent cost benefit analysis and/or return on investment reports done on the recent purchase of properties such as Cimarron Plaza and Kicker? If so, could that information be reviewed with the public? If not, can a presentation be done to show what the current thinking, plans and timeframes are?**

A presentation regarding plans and timeframes for the Cimarron Plaza and Kicker properties will be discussed in the historical report for the Long Range Facilities Committee in agenda item 6B.

## **F. Board Communications**

DEBRA VINCENT attended the band concert where all of the music was favorites of Ms. Eileen Ellison who is retiring this year. KEVIN CLARK recently attended the high school musical production of Anything Goes and the FFA Banquet. He also congratulated the baseball team for regional championship and Dr. McCarty for his recent accomplishment in the doctoral program. CAMILLE DEYONG also attended Anything Goes at the high school. JOHN PRICE attended senior night where \$3M dollars were awarded and will be attending the upcoming soccer banquet.

## **5. CONSENT AGENDA**

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one board vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- A. **Minutes of April 8, 2014, 6:30 p.m. Regular Meeting** – Approved
- B. **Minutes of April 11, 2014, 12:00 p.m. Special Meeting** – Approved
- C. **Transfer and Summary of Activity Account Funds** – Approved
- D. **Activity Account Fundraising Projects** – Approved
- E. **Out-of-State Travel Applications:** – Approved
  - 1) **SHS FCCLA Traveling to San Antonio, TX on July 3-12, 2014**
  - 2) **SHS Orchestra Traveling to Fayetteville, AR on July 13, 2014**
  - 3) **SHS Wrestling Traveling to Ark City, KS on December 6, 2014**
  - 4) **SHS Orchestra Traveling to London, UK on December 27, 2015-January 5, 2016**
  - 5) **SHS Football Traveling to Springdale, AR on July 10-12, 2014**

Motion by DEYONG, second by VINCENT, to approve the Consent Agenda. The motion carried (4 – 0) with the following votes: DeYong – yes, Vincent – yes, Clark – yes, Price – yes.

## **6. OPERATIONS**

### **A. Receive District Construction Update**

The following update was reported by MONTY KARNS.

At Highland Park Elementary, Lambert Construction continues to work on the punch list and warranty items as they occur. A copy of the punch list is included in the minutes file.

At Will Rogers Elementary the concrete paving test results indicate that the strength of the concrete is in excess of the specified strength. The grass sod placement is over 90% complete and the contractor has installed a temporary irrigation system to water the grass until the roots take hold. Landscaping is on hold until we get more rain. The pavement stripes and signal location on Washington Street are complete. Lambert continues work on the punch list and warranty items as they occur. A copy of the punch list is included in the minutes file.

### **B. Receive Historical Report for Long Range Facilities Advisory Committee**

JIM RYAN gave a twenty-year historical account of the district's long range facilities review process. Since 1994, the district has passed around \$125 million in bond initiatives for projects such as the construction of new schools, remodel of existing schools, safety and security, musical instruments, transportation, land purchase, textbooks, and maintenance and technology. A majority of each of the committee structures have been made up of community membership with expertise in many areas. The committee was charged with reviewing student services, district operations, equity issues, and school size/class size issues. The committee also studied the district's present demographic information and worked with demographers to project future growth and growth areas. They studied facilities, financial information, potential resources, and incentives available that would impact the development and improvement of district facilities. The committee would then draft a ten-year long range facilities plan to match anticipated future programs, operations and finances for the district and the share community stakeholders and finally with the board of education for consideration.

There are times when long range decisions are made outside of a planning committee. The purchases of Cimarron Plaza and the Kicker buildings were both made in response to district needs that had emerged over the last several years. The following narrative is the process that led to these purchases, as well as associated site development plans and timeframes.

As early as 1998, district administrators saw the Cimarron Plaza mall property as an attractive solution to a landlocked high school campus. Business activity within the mall was declining and discussions about its potential acquisition began to occur. The rationale for its purchase at that time remains to this day: the consolidation of district athletic facilities and the possible placement of other high school academic facilities on its 34 acres. It was not until 2006, however, that the district facility review committee began a formal inquiry into both the mall's value and availability. The district paid for a formal appraisal that placed the mall's value at \$4.9 million. The Texas-based owners, however, had a firm selling price of \$7.2 million. Any thoughts of using the 2007 bond issue for the mall's purchase were abandoned. The construction of Pioneer Stadium on the existing campus, while a proud achievement, nonetheless further constrained future local growth.

In early 2012, the mall's owners contacted the district to assess if there was still an interest in its purchase. By then, the mall's value had diminished further. The district performed an analysis of the mall's income potential versus the costs associated with its purchase and maintenance. The numbers strongly suggested that the carrying costs associated with the mall's purchase would be more than covered by the mall's income potential. A purchase price of \$4.3 million was negotiated, a lease purchase initiated, and the future high school campus was more than doubled in size. A local management firm was engaged to take care of all tenants and maintenance. The district provides lawn care. In 2013, income outpaced expenditures by \$150,000.

After the purchase was finalized, the district entered into an extended planning effort led by Selser Schaefer architects. Over several months planning sessions were attended by over 30 school employees, patrons, and community leaders. Not only were solutions put forward to locate the district's distant athletic facilities on the site (baseball, softball, and tennis), but an aquatic center for the schools and community was also envisioned. At this point, only concepts exist and any plans for a phased-in construction cycle will depend on funding and as yet unforeseen district needs.

In 2005, a 381-page performance review of Stillwater Public Schools was published. The reviewers were shocked at what the district was using as a transportation facility (pages 10-10 and 10-11) and recommended that a new facility be constructed. The district resolved the vast majority of the review's recommendations over the next three years, and while the transportation facility's replacement was considered important, it was never considered urgent enough to move up the priority list; a newly built facility was just too expensive.

In addition to this need, the district's operations staff is housed in various sites throughout the city. Child Nutrition staff and the Facilities Director are housed in portable buildings adjacent to a warehouse that is insufficient for the district's needs. The technology staff, once confined to a classroom at the high school, now occupies a former dance studio at Cimarron Plaza. The Curriculum Department routinely must find space for staff development outside district facilities or limit the size of classes. Parking on the grass at board curriculum functions is commonplace.

When the Kicker property became available, a solution to these issues came into focus. The property could provide the district with a transportation facility that worked, a proper warehouse, office space for all technology, child nutrition, and maintenance staff, industrial workshop space, professional development space, and adequate parking. A new appraisal of \$2.4 million (down from \$3.2 million in 2007) formed the basis for the final purchase price and this represents a fraction of the cost that would be incurred by building new.

Since the purchase, Selser Schaefer Architects have been working with staff to plan any needed renovations and operations staff and transportation will be moving in this summer. Where possible, property abandoned by the move to Kicker will be sold to offset its purchase price.

### **C. Receive District Athletics Program Report**

TUCKER BARNARD presented information concerning athletic staffing, student participation and eligibility, facility rentals and future plans. The Athletic Department includes four employees. Mr. Barnard is the full-time athletic director and varsity football coach. Trent Worley is a half-time teacher at the junior high. He receives an extra-duty stipend to manage the athletic facilities in the district. Brian Warwick is a full-time assistant principal at the junior high school and receives an extra-duty stipend to manage the athletic/activities at the junior high school. Tracy Sodowsky is a full-time secretary to the athletics department. The athletics department budget comes from a General Fund contribution, Pioneer Booster and individual booster clubs, gate receipts, season ticket sales, student passes and facility rentals. A comparison in coach staffing within our peer districts puts Stillwater in the medium staffing range with 65 in the Stillwater district. Coaching stipends have been increased over the past two years for the first time since 1996.

Stillwater is a Class 6A participant in the Central Oklahoma Athletic Conference (COAC). The junior high is a member of the Metro Middle School Athletic Conference (MMSAC). Stillwater has fourteen (14) varsity athletic options, thirteen (13) sport options in the 9<sup>th</sup> grade, and ten (10) sport options in the 8<sup>th</sup> grade. There are six (6) sport choices in the 7<sup>th</sup> grade. BRIAN WARWICK stated that there is a direct correlation between student participation in activities and academic successes in the areas of grades, attendance and discipline.

Stillwater participation totals are listed below:

- 615 high school students participating in activities/athletics
- 371 high school student athletes
- 708 junior high students participating in activities/athletics
- 533 junior high student athletes

Stillwater program successes are listed below:

#### Wrestling

State champion (8<sup>th</sup> in school history)  
5 individual state champion  
Dual state runner-up  
Academic achievement award

#### Swimming

Boys 5A state champion (1<sup>st</sup> since 1973)  
Boys 5A academic state champion  
Girls 5A state runner-up (3<sup>rd</sup> consecutive)  
Girls distinguished academic award

#### Soccer

Boys and girls both in playoffs (1<sup>st</sup> in 11 years)

#### Baseball

District champions (1<sup>st</sup> since 2001)  
#10 national ranking (collegiate baseball)  
9 players have received scholarship offers  
State qualifier

#### Boys Basketball

Academic state champion

#### Pom

Finished 3<sup>rd</sup> in state competition  
Academic state champion (3<sup>rd</sup> consecutive)

#### Volleyball

Defeated #4 Union, Edmond Mem, #4 Jenks  
2<sup>nd</sup> consecutive state tourney appearance

Mr. Barnard stated that the athletic department structure will change from two athletic departments operating independently of each other to one vertically aligned district athletic department that is befitting to the upcoming grade reconfiguration.

**MOTION TO RECESS MEETING**

The following motion was made at 9:10 p.m. by CLARK, and seconded by VINCENT: I move that this May 13, 2014 regular meeting recess and reconvene at this location (314 S. Lewis) in approximately five (5) minutes. The motion carried (4 – 0) with the following votes: Clark – yes, Vincent – yes, DeYong – yes, Price – yes.

**MOTION TO RECONVENE MEETING**

The following motion was made at 9:18 p.m. by CLARK, and seconded by DEYONG: I move that this May 13, 2014 regular meeting reconvene. The motion carried (4 – 0) with the following votes: Clark – yes, DeYong – yes, Vincent – yes, Price – yes.

**BOARD MEMBERS PRESENT:**

John Price                      President  
Kevin Clark                    Member  
Camille DeYong               Member  
Debra Vincent                 Member

**BOARD MEMBERS ABSENT:**

Eric Gudgel                    Vice President

**7. EDUCATIONAL SERVICES**

**A. Receive Academic Update for Richmond Elementary**

KENDRA RIDER reported the following demographics for Richmond Elementary.

- Certified staff – 41
- Support staff – 34
- Student body – 540 students
- Free and reduced population – 43.9%
- Special Education student population – 121 students
- Enrichment students – 49
- English Language Learners – 19 students

CRT state testing data is as follows:

	Reading			Math			Science	Science
	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	5 <sup>th</sup>	5 <sup>th</sup>
<b>2012</b>	84%	84%	87%	80%	74%	93%	98%	90%
<b>2013</b>	81%	88%	89%	87%	79%	84%	71%	na

Richmond is identified as a Great Expectations Model School, earned an 87 on its report card and is designated a “B+” targeted school.

**B. Receive Update for Gifted and Talented, English Language Learners and Indian Education Programs**

GAY WASHINGTON reported that 18% of SPS are in the gifted/talented program and that students who participate in the Gifted and Talented Education Program must score at or above 97% on a nationally standardized test of intellectual ability. The district uses the CogAT, the Kbit2, and Naglieri assessments. Students may also qualify by meeting multi-criteria including parent feedback, teacher feedback and CRT test scores if applicable. The Gifted and Talented Local Advisory Committee met four times this year to discuss the programs including services for Pre-K thru 12 grade, middle school gifted/talented services, AP courses, and testing and Odyssey of the Mind, Academic Bowl, Duke TIPS Program and Academic Scholars. The district increased the GT staff by a .5 FTE elementary teacher. This addition allowed the district to provide a full-time teacher at the schools with the largest identified gifted/talented population (Richmond, Sangre Ridge and Westwood). At this time one teacher serves two schools (Will Rogers and Highland Park).



The English Language Learner Program includes 314 students. There are 458 students identified as bilingual. The program offers after school tutoring at the middle school, and summer school is available free to all ELL students entering grades 1-12. Interpreters are provided for parent conferences and a class is offered once a week for non-English speaking parents. There are eight faculty who work with ELL students district-wide.

The Title VII Indian Education Program has a population of 735 students. Services offered include tutoring, counseling, Native American resources at each site library, Summer BISON program, gardening, and ACT/AP class fees. Indian Student Association Clubs are currently in place at the middle school, junior high, Lincoln and high school. Cultural/educational trips are activities offered for students in grades 6-12. Program funding is provided through Title VII.

## **8. BUSINESS/FINANCE**

### **A. Consider and Vote to Approve Treasurer's Report**

The Treasurer's Report for April 30, 2014 indicates monthly revenues of \$3,858,861.79 and monthly expenditures of \$3,098,790.95.

Motion by CLARK, second by VINCENT, to approve the April 30, 2014 Treasurer's Report as presented. The motion carried (4 – 0) with the following votes: Clark – yes, Vincent – yes, DeYong – yes, Price – yes. A copy of the Treasurer's Report is attached to and made a part of these minutes.

### **B. Consider and Vote to Approve Encumbrances and Accounts Payable (approval of encumbrance numbers as listed):**

<b>2013-2014</b>	<b>General Fund Encumbrances #1397-1427 totaling \$57,234.20</b>
<b>2013-2014</b>	<b>Child Nutrition Fund Encumbrances #88-90 totaling \$2,135.00</b>
<b>2013-2014</b>	<b>Bond Fund 39 Encumbrances #299-308 totaling \$2,155.26</b>

Motion by VINCENT, second by DEYONG, to approve the Encumbrances and Accounts Payable as listed. The motion carried (4 – 0) with the following votes: Vincent – yes, DeYong – yes, Clark – yes, Price – yes.

### **C. Consider and Vote to Approve Change Orders (approval of encumbrance numbers as listed):**

<b>2013-2014</b>	<b>General Fund Encumbrances #6, 82, 152, 181, 764, 1143, 1339</b>
<b>2013-2014</b>	<b>Building Fund Encumbrances #3, 4</b>

Motion by CLARK, second by VINCENT, to approve the Change Orders as listed. The motion carried (4 – 0) with the following votes: Clark – yes, Vincent – yes, DeYong – yes, Price – yes.

### **D. Receive Bond Expenditures and Revenue Update**

The bond expenditures monthly report for April 2014 provides an overview of the \$61,500,000 General Obligation Bond Issue approved on February 8, 2011. Warrants issued for the \$61,500,000 bond issue (current proceeds of \$29,450,000) shows total expenditures of \$26,503,647.08 with total funds remaining of \$3,377,052.88. A copy of the report is included in the minutes file.

## **9. OTHER REPORTS/RECOMMENDATIONS**

### **A. Consider Approval of Elementary, Middle School, Junior High, Senior High School and Athletic Handbooks for the 2014-2015 School Year**

SUPERINTENDENT CAINE provided corrections and updates to the student handbooks. KEVIN CLARK and DEBBIE VINCENT discussed the cell phone policy included in the high school handbook and would like to revise the policy to not allow the administration to keep student cell phones overnight. As a matter of safety, the two board members would like the phones to be made available to the parents or students prior to leaving for the school day. A review of the cell phone board policy will be under consideration.

Motion by DEYONG, second by VINCENT, to table the 2014-2015 SPS Elementary, Middle School, Junior High, Senior High School Student Handbooks. The motion carried (4 – 0) with the following votes: DeYong- yes, Vincent – yes, Clark – yes, Price – yes.

Motion by CLARK, second by DEYONG, to approve the 2014-2015 Athletic Student Handbook. The motion carried (4 – 0) with the following votes: Clark – yes, DeYong – yes, Vincent – yes, Price – yes.

**B. Consider Approval of SPS Employee Handbook for 2014-2015 School Year**

Motion by VINCENT, second by DEYONG, to approve the SPS Employee Handbook for the 2014-2015 school year. The motion carried (4 – 0) with the following votes: Vincent – yes, DeYong – yes, Clark – yes, Price – yes.

**C. Consider Approval of Revision to the Following SPS Policies:**

- **AAB-E2 School Boundary**
- **BED-R Board of Education Meetings, Public Participation**

At the April 8<sup>th</sup> board meeting, the board voted to rescind the action taken in October 2012 which was to move the neighborhood east of Boomer from Richmond to Will Rogers in the 2014-2015 school year. Since Richmond has the capacity to accommodate these students, the move was not necessary. The purpose of this action for policy AAB-E2 is to update the elementary boundaries map in accordance with prior action.

The district’s current policy BED – Public Participation, addresses opportunities for members of the public to communicate with the board of education. The OSSBA Policy Subscription Service recently reviewed SPS regulation BED-R and found language that is not clear and this is inconsistent with the generally accepted intent of school district public participation policies. The proposed revision eliminates the first three numbered paragraphs in the current policy. It continues to provide opportunities for public comments, but with no response from board members. The board may refer questions presented by the public to the superintendent for a response or future report to the board. DEBRA VINCENT and CAMILLE DEYONG stated that they would like this policy to clarify how the public can ask the board to address an issue on an agenda to be reflected in this or another policy.

For lack of a second on two motions to approve revisions to policy BED-R, no action was taken.

Motion by CLARK, second by DEYONG, to approve revisions to policy AAB-E2 as presented. The motion carried (4 – 0) with the following votes: Clark – yes, DeYong – yes, Vincent – yes, Price – yes.

**10. ADJOURNMENT**

**A. Vote to Adjourn**

Motion by CLARK, second by DEYONG, to adjourn at 10:07 p.m. The motion carried (4 – 0) with the following votes: Clark – yes, DeYong – yes, Vincent – yes, Price – yes.

STILLWATER BOARD OF EDUCATION

STILLWATER BOARD OF EDUCATION

\_\_\_\_\_  
John Price, President

\_\_\_\_\_  
Annette Jones, Minutes Clerk

I, the undersigned Clerk of the Stillwater Board of Education, District I-16, of Payne County, Oklahoma, certify that prior to December 15 of the last calendar year, the date, time, and place of the regular meetings were filed in the office of the County Clerk of Payne County, Oklahoma.

I also certify that at least 24 hours prior to this meeting, excluding Saturdays, Sundays, and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent public view at the Stillwater Public Schools Administration Building, 314 S. Lewis, and on the school district’s website located at [www.stillwaterschools.com](http://www.stillwaterschools.com) (posted May 12, 2014 at 10:00 a.m.).

Witness my hand and seal of the Stillwater School District on May 13, 2014.

STILLWATER BOARD OF EDUCATION

(SEAL)

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Annette Jones, Clerk

These minutes were officially approved by the Stillwater Board of Education on \_\_\_\_\_.

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Annette Jones, Clerk  
Stillwater Board of Education