

**STILLWATER BOARD OF EDUCATION
MINUTES OF SPECIAL MEETING
April 9, 2019
5:00 p.m. Special Meeting**

1. 5:00 P.M. BOARD OF EDUCATION CALL TO ORDER AND ROLL CALL

The Board of Education of Independent School District No. 16 of Payne County, Oklahoma, met in special session at the Stillwater Public Schools Administration Building, 314 S. Lewis, on the ninth day of April, 2019. Board President, DR. BOB GRAALMAN, called the meeting to order at 5:00 p.m. A quorum was present.

BOARD MEMBERS PRESENT:

Dr. Bob Graalman	President
Mitsi Andrews	Vice President
Dr. Camille DeYong	Member
Tim Riley	Member
Dustin Reavis	Member

STAFF AND PARTICIPANTS PRESENT:

Dr. Marc Moore	Superintendent
Dr. Mike Shanahan	Human Resources Director
Annette Jones	Board Clerk

PURPOSE OF THE MEETING

- Consider appointment for Board Seat No. Four and administer oath of office
- Meet in Executive Session to discuss personnel matters listed on Exhibit A of the agenda, confidential communications concerning litigation in the matter of *Berman et al. v. Stillwater Public Schools*, Payne County District Court, Case No. CS-2019-172, and discuss resignation agreement with Angie Jones; followed by possible action in open session
- Possible action on new positions, job descriptions and salary schedules

2. CONSIDER AND VOTE ON APPOINTMENT FOR BOARD OF EDUCATION SEAT NO. FOUR (4)

Motion by RILEY, second by DEYONG, to appoint DUSTIN REAVIS to Board Seat No. Four. The motion carried (4 – 0) with the following votes: Riley – yes, DeYong – yes, Andrews – yes, Graalman – yes.

3. ADMINISTER OATH OF OFFICE TO WARD FOUR (4) APPOINTMENT

PRESIDENT GRAALMAN administered the oath of office to DUSTIN REAVIS.

4. PROPOSED EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:

- (a) Appointments, resignations and employment recommendations listed on Exhibit A of the agenda as authorized by OKLA. STAT tit. 25 Section 307(B)(1),
- (b) Confidential communications between the board and its attorneys concerning litigation in the matter of *Berman et al. v. Stillwater Public Schools*, Payne County District Court, Case No. CS-2019-172; the board having previously been advised by its attorneys that public disclosure of such communications would seriously impair the ability of the board to conduct the investigation and/or process the claims or litigation in the public interest as authorized by OKLA. STAT. tit. 25 Section 307(B)(4), and
- (c) Resignation agreement with Angie Jones as authorized by OKLA. STAT. tit. 25 Section 307(B)(1) AND (7)

A. Vote to Convene in Executive Session

Motion by ANDREWS, second by DEYONG, to convene in Executive Session at 5:08 p.m. The motion carried (5 – 0) with the following votes: Andrews – yes, DeYong – yes, Reavis – yes, Riley – yes, Graalman – yes.

B. President’s Acknowledgement of the Return of the Board to Open Session

PRESIDENT GRAALMAN acknowledged the return of the Board to open session at 6:06 p.m.

C. Statement of Executive Session Minutes

The following statement was made by TIM RILEY. During the Executive Session the following people were present: Dr. Bob Graalman, Mitsi Andrews, Dr. Camille DeYong, Tim Riley, Dustin Reavis, Dr. Mike Shanahan, and Dr. Marc Moore. In the Executive Session the Board discussed the appointments, resignations and employment recommendations listed on Exhibit A of the agenda as authorized by Title 25 OKLA. STAT. Section 307(B)(1), confidential communications between the board and its attorneys concerning litigation in the matter of *Berman et al. v. Stillwater Public Schools*, Payne County District Court, Case No. CS-2019-172; the board having previously been advised by its attorneys that public disclosure of such communications would seriously impair the ability of the board to conduct the investigation and/or process the claims or litigation in the public interest as authorized by Title 25 OKLA. STAT. Section 307(B)(4), and resignation agreement with Angie Jones as authorized by Title 25 OKLA. STAT. Section 307(B)(1) and (7). Nothing else was discussed in Executive Session. No votes were taken in the Executive Session. This will constitute the minutes of the Executive Session.

5. CONSIDER AND VOTE TO APPROVE APPOINTMENTS, RESIGNATIONS AND EMPLOYMENT RECOMMENDATIONS LISTED ON EXHIBIT A OF THE AGENDA

Motion by ANDREWS, second by REAVIS, to approve the appointments, resignations, and employment recommendations listed on Exhibit A of the agenda including the following TBA appointments:

Appointment for 2019-2020 School Year

Position #: 125-161
Shelbi Gambrell
Education: Bachelor, Oklahoma State University
Years of Experience: 0 years
Assignment: 1.000 FTE, Elementary Teacher, Westwood Elementary School
Beginning Date: August 14, 2019

Position #: 105-111
Lauren Gray
Education: Bachelor, Oklahoma State University
Years of Experience: 0 years
Assignment: 1.000 FTE, 2nd Grade Teacher, Highland Park Elementary School
Beginning Date: August 14, 2019

Position #: 125-162
Kena Hawkins
Education: Bachelor, Oklahoma State University
Years of Experience: 1 year
Assignment: 1.000 FTE, Elementary Teacher, Westwood Elementary School
Beginning Date: August 14, 2019

Position #: 125-163
Sydney Miles
Education: Bachelor, Oklahoma State University
Years of Experience: 0 years
Assignment: 1.000 FTE, Elementary Teacher, Westwood Elementary School
Beginning Date: August 14, 2019

Position #: 115-119
 Kaitlyn Stevens
 Education: Bachelor, Oklahoma State University
 Years of Experience: 0 years
 Assignment: 1.000 FTE, 4th Grade Teacher, Sangre Ridge Elementary School
 Beginning Date: August 14, 2019

Position #: 130-141
 Rayna Zimmerman
 Education: Bachelor, Oklahoma State University
 Years of Experience: 5 years
 Assignment: 1.000 FTE, Special Services, Will Rogers Elementary School
 Beginning Date: August 14, 2019

Appointment for 2018-2019 School Year

<u>Name</u>	<u>Job Title</u>	<u>Position #</u>	<u>New</u>	<u>Hours</u>	<u>Site</u>
Dennis Pepper	Cook I	760-109	No	7.0	SNS

The motion carried (5 – 0) with the following votes: Andrews – yes, Reavis – yes, DeYong – yes, Riley – yes, Graalman – yes. A complete list of approved personnel recommendations (Exhibit A) is attached to and made a part of these minutes.

6. CONSIDER AND VOTE TO APPROVE PAYMENT OF THE JUDGMENT IN BERMAN ET AL. V. STILLWATER PUBLIC SCHOOLS, TO PLAINTIFFS, SUBJECT TO LAWFUL DEDUCTIONS, AND PAYMENT OF OTRS CONTRIBUTIONS AND PENALTIES TO OTRS ON BEHALF OF PLAINTIFFS

Motion by RILEY, second by DEYONG, to approve payment of the judgment in the *Berman et al. v. Stillwater Public Schools*, to the plaintiffs, subject to lawful deductions, and payment of OTRS contributions and penalties to OTRS on behalf of plaintiffs. The motion carried (5 – 0) with the following votes: Riley – yes, DeYong – yes, Reavis – yes, Andrews – yes, Graalman – yes.

7. CONSIDER AND VOTE TO APPROVE RESIGNATION AGREEMENT BETWEEN THE DISTRICT AND ANGIE JONES

Motion by ANDREWS, second by RILEY, to approve resignation agreement between the District and Angie Jones. The motion carried (5 – 0) with the following votes: Andrews – yes, Riley – yes, DeYong – yes, Reavis – yes, Graalman – yes.

8. CONSIDER AND VOTE TO APPROVE THE FOLLOWING POSITIONS, JOB DESCRIPTIONS, AND SALARY SCHEDULES

- 1) Assistant Athletic Director
- 2) Public Relations and Communications Coordinator

The following was written by SUPERINTENDENT MOORE.

These two job positions have not been previously filled at Stillwater Public Schools and as such do not have a job description and salary schedule. If approved, both positions will be filled for the 2019-2020 school year as the district increases its budget and addresses district needs. The Assistant Athletic Director will provide leadership, collaboration, and coordination in the area of the athletic program for the district and will report to the Athletic Director. The Public Relations and Communications Coordinator will provide positive proactive information to the community which relates to school accomplishments and engage and inspire stakeholder collaboration and investment and will report to the superintendent.

SUPERINTENDENT MOORE stated that the Assistant Athletic Director job description in the packet had an error on the contract time. The contract time should read 210 day +5 flex days.

Motion by RILEY, second by REAVIS, to approve the positions, job descriptions as amended, and salary schedules for assistant athletic director and public relations and communications coordinator. The motion carried (5 – 0) with the following votes: Riley – yes, Reavis – yes, DeYong – yes, Andrews – yes, Graalman – yes.

9. VOTE TO ADJOURN

Motion by DEYONG, second by ANDREWS, to adjourn at 6:22 p.m. The motion carried (5 – 0) with the following votes: DeYong – yes, Andrews – yes, Reavis – yes, Riley – yes, Graalman – yes.

STILLWATER BOARD OF EDUCATION

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Dr. Robert E. Graalman, President

Annette Jones, Minutes Clerk

I, the undersigned Clerk of the Stillwater Board of Education, District I-16, of Payne County, Oklahoma, certify that notice of the time, date, and place of this special meeting was faxed (April 1, 2019 at 12:55 p.m.) at least 48 hours prior to the meeting to the County Clerk of Payne County, Oklahoma.

I also certify that at least 24 hours prior to this special meeting, excluding Saturday, Sunday, and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent public view at the Stillwater Public Schools Administration Building, 314 S. Lewis, and on the school district’s website located at www.stillwaterschools.com on April 8, 2019 at 4:00 p.m.

Witness my hand and seal of the Stillwater School District on April 9, 2019.

STILLWATER BOARD OF EDUCATION

(SEAL)

Annette Jones, Clerk

These minutes were officially approved by the Stillwater Board of Education on _____.

Annette Jones, Clerk
Stillwater Board of Education