



# STILLWATER PUBLIC SCHOOLS

## 2022-2023

### Professional Development Information

The Stillwater Public School mission of professional development is to improve student learning by creating an environment that values, supports, and nurtures continuous professional growth for all staff and administrators.

#### Requirements for Professional Development

At this time the state and/or the district have established the following staff development requirements for all teachers and administrators.

- 75 points over 5 years are required by law.
- A minimum of 15 points must be recorded each year.
- School activities that are considered a part of your job such as PTA meetings, Parent Conferences, faculty meetings, or field trips with students are **not** considered staff development.
- Staff development category points include the categories listed below. One or more of the following are required on a rotating basis. **Indicated in bold, are the SPS policy requirements for the 2022-2023 school year.**

A=Parental Involvement

B=Diversity Education

**C=Curriculum—including Differentiated Instruction (IEP, Gifted)**

**\*D=Blood borne Pathogens**

E=Classroom Management

**F=SPED/Autism for New Pre-K-3-/Grade Level Change**

**\*G=Child Abuse**

**\*H=Confidentiality**

**\*I=General Harassment/Bullying**

**J=Technology—including Digital Teaching & Learning Standards**

**K=Safe and Healthy Schools/Suicide Prevention**

**L=ELL**

**\*M=Drug & Alcohol Awareness**

**N=ACES/Trauma**

**\*O=Human Trafficking**

**P=Dyslexia**

**\*Q=Hazardous Communications**

**R=Science of Reading for PK-3**

**\*S=Homeless Students**

\*All Staff: the requirements marked with an asterisk must be completed online using the [GCN website](#) tutorials. GCN can also be accessed by clicking the login on the SPS homepage and then clicking the Global Compliance Network option. The Organization ID is stillwater. If you do not remember your Personal ID or are a new employee, you will need to select the "I was not given a User ID or I forgot my User ID" button.

#### Professional Development Days 2022-2023

Five professional development contract days are scheduled for the school year. All of the professional days are noted on the school calendar. These days are contract days and attendance is expected except for the time trade.

August 9-10	9 Hours Site, 3 Hours District
September 2	6 Hours Site
January 4	3 Hours Site, 3 Hours District
February 20	6 Hours Flex Time

## Flex Requirements and Guidelines

- Teachers will be responsible for maintaining documentation of **all** PD.
- Teachers will use the [Personal Professional Development Log](#) to maintain their ongoing documentation of professional learning. This form is located, along with other information and resources, on the [PD website](#) under Teacher Resources on the district website. You will need to “Save a Copy” of the form to your Google Drive in order to edit the form to add your information.
- Teachers may access to the district website to find PD opportunities (webinars, in-service offerings, etc.).
- Flex PD hours must be **obtained off contract**. **No extra duty stipend or travel reimbursement** will be provided.
- For the 2022-23 school year, all flex hours must be completed from **March 10, 2022 to March 9, 2023**.

## Oklahoma State Department of Education PD Guidance:

Professional Development shall be directed toward development of competencies and instructional strategies in the core curriculum areas for the following goals (70 O.S. § 6-192 through 6-194):

- Increasing the academic performance data scores for the district and each school site
- Closing achievement gaps among student subgroups
- Increasing student achievement as demonstrated on state-mandated tests and the ACT
- Increasing high school graduation rates
- Decreasing college remediation rates

The following are also approved professional development topics:

- Training for evaluators in observation and coaching strategies as identified by the TLE
- Training related to providing remediation and intervention strategies in reading for young readers
- Training implementation of new standards and assessment

## Salary Credit for University Courses

Submit an OFFICIAL transcript showing course hours to the Human Resources Department. Graduate level courses completed prior to the beginning contract date may result in a level change. Check the Master Contract for courses that will count.

## When You Need Assistance

The Professional Development Handbook and information on Stillwater Public Schools Professional Development may be accessed on the district website. You may also contact those listed below at the SPS Administration Building.

Human Resources:	Kerri Justus 5029
New Teacher Meetings:	Cathy Walker 5046
Professional Development:	Cathy Walker 5046
GCN Questions:	Annie Smith 5007